

Minutes of the Meeting of **Resources and Asset Management Committee** held on Tuesday 14 January 2020 at 7:15 pm in the Council meeting room, 17 Bridgegate, Howden

Apologies: Councillors H Pears.

Present: Councillors R Blee (Chair), H Chiswell, D Patrick, H Roberts, S Smythson, E Ward.

Clerk: Allison Milner

**Min 19-18 Declaration of Interest**

19-18.1 No interests were declared on any item on the agenda.

19-18.2 No dispensations were requested or granted.

**Min 19-19 Minutes of previous Meeting**

The minutes of the 12 November 2019 were approved as a true record.

**Min 19-20 Financial Review and Draft Budget**

The Clerk presented the financial review projected to 31 March 2020 (attachment 1), which was noted.

19-20.1 It was noted that the building costs were offset by Lease income and the renting out of the meeting room. There had been £2000 budgeted for building repairs/refurbishment which hadn't been used, so this was to be earmarked for future use.

19.20.2 The following new budget headings for Ear Marked Reserves had been added:-

- Project Loo £5,000 (£2,000 to be taken from 2019/20 underspends and £3,000 from budget 2020/21)
- Derwent Park £5,000
- OFS / Store Fund £5,000

19.20.3 It was agreed that the Grounds Maintenance budget be increased as this had stayed the same for a number of years.

19.20.4 Members expenses budget had been increased to allow for childcare/carer costs for the duration of meetings.

**Min 19-21 Grants – Summary of Applications**

Invitations had been sent out in mid-October to interested parties wishing to apply for a grant for the 2020/21 financial year. The invitation had asked applicants for a report of how previous grants from the Town Council had been spent, and for details of what was being sought this time. It was emphasised that preferential support would be given to organisations providing services across the community. The Committee considered the following grant applications:

19-21.1 Howden Minster PCC: application for £600 towards the cost of illuminating the tower – request was for the same sum as in previous years. £600 agreed.

19-21.2 Howden Pre-School: £800 was requested to help towards safety flooring for newly refurbished toilets. The grant was agreed.

19-21.3 Howden Show: £998 was applied for to pay for a “Community Tent” on show day. The grant was agreed.

19-21.4 Howden Shire Hall: application for £23,805.80. This was broken into the following amounts:-

- £10,000 for match funding to apply for grants for building works
- £9,700 – 30% of gross salary to be used to continue activities to develop and support Howden as a destination.
- £4,105 for a heating/cooling pump system. The full amount was agreed.

19-21.5 Vintage Day: £500 towards a weekend of Vintage entertainment in the Town. This was agreed.

19-21.6 Ashes PFT: application for £32,000 broken into the following amounts:-

- £27,000 for general maintenance.
- £1,000 for paths.
- £1,000 for trees.
- £3,000 to go into the main equipment fund.

After much discussion it was agreed to recommend a grant amount of £27,000 providing it went solely towards the general maintenance and that clear provision be made in the development plan to include all age groups and abilities.

19-21.7 Howden AFC: £9,824 to pay for the creation of a car parking area. The grant was agreed providing three quotes were provided and the most cost effective solution was chosen.

19-21.8 Howdenshire Music Project: £1,529 to help introduce an outreach program to increase access to the creative arts. The full amount was agreed.

19-21.9 It was agreed **to recommend to the Council** approval of grant applications totaling £65,055.

**Min 19-22 Precept 2020/21**

It was noted that the total budget for 2020/21 as set out in the attached sheet was £195,599. It was proposed by Cllr Patrick and seconded by Cllr Ward, to recommend to the Town Council that the Precept for 2020/21 should be £185,600. It was agreed that £5,000 from underspends and £5,000 from uncommitted reserves be used to offset against the budget and therefore reduce the precept from the budget amount. The motion was carried at a vote **to recommend to the Town Council** a precept of £185,600.

This would result in a Band D council tax requirement for Howden in 2020/21 of £109.05, an increase of £3.44 or 3.26% on that for 2019/20 based on the tax base of £1702.00.

**Min 19-23 Date of next meeting**

The next meeting will be held on 10 March 2020.

The meeting closed at 9:15 pm.

**Attachment 1**



Financial Review  
Budget v spend 2019

**Attachment 2**



Budget 2020-21 RAM  
for approval at TC me