



Howden Town Council

Minutes of the meeting of the Amenities Committee held on Tuesday February 9th 2021 at 7.15pm via ZOOM Conference Call.

Present: Councillors R Drury (Chair), A Morris, H Roberts, H Chiswell, A Wilson, R Hart

Clerk: S Hardcastle

2021-01-AM: Apologies for absence – to receive and accept.

Apologies received from Councillor Thackray. Accepted.

2021-02-AM: Declaration of Interest –

2021-09.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

There were no declarations of interest made.

2021-09.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

There were no dispensations noted.

2021-03-AM: Minutes of the meeting held Tuesday November 10th 2020 – to agree and approve as a true record.

The minutes of the meeting held Tuesday November 10th 2020 were agreed and approved as a true record.

2021-04-AM: Derwent Park. To receive a verbal report from the Clerk and to agree any short or long-term actions.

The Clerk reported there had been no issues since the last meeting. The annual Play Inspection report had been received earlier that day. At first glance there were only low or very low recommendations, however a more in depth look at it would take place and any recommendations acted on.

2021-05-AM: Howden Marsh LNR. To receive a verbal report from the Clerk and to agree any short or long-term actions.

The Chair had reported he had visited the site earlier that day and would send a completed site safety check list to the Clerk.

2021-06-AM: Streets and Amenities. To receive a verbal report from the Clerk and to agree any short or long-term actions.

Nothing to report.

2021-07-AM: Waste Bins. To receive a report from the Clerk on complaints of rubbish around Station Road area of Howden. To agree any actions and recommend to Council.

Due to increasing litter reports specifically around the Station Road area and the new housing estate on Selby Road, it was agreed to speak to East Riding of Yorkshire Council and ask for costings for two new litter bins in these areas. This will be brought back to the next meeting.



2021-08-AM: Knedlington Road Cemetery Maintenance Contract. To discuss any retendering applications received. To agree and recommend to Council.

The Clerk reported there had been four applications received. These were opened by the Clerk in sight of Councillor Roberts. As this was a 'blind' opening the Clerk had sought advice from ERNLCCA on how to proceed with this due to the meeting being held on Zoom. It was recommended by the Committee to refer this to Full Council with a written report by the Clerk as it was felt that with limited information being available on Zoom and not having the time to fully study the documents a recommendation based purely on price would not be prudent. Agreed to not recommend any of the four tenders, but to take this to Full Council with a supporting document compiled by the Clerk.

2021-09-AM: Old Fire Station. To receive a recommendation from ERYC a proposed lease of 30 years on the Old Fire Station; to discuss long term plans, agree any actions and recommend to Council before submitting to ERYC.

The Clerk reported she had finally heard back from the East Riding of Yorkshire Council. They have agreed to recommend a 30-year lease at Open Market Rent value. It was agreed to respond to ERYC that Council would like a lease drawn up based on the current state of the building and that Council would continue to use this purely for storage and as a storage base for the Howden Scouting group. To bring back to Committee when a lease and rental price has been received.

2021-10-AM: Christmas Lights. To discuss any requirements for the Christmas lights, to agree and recommend to Council.

It was agreed that the Chair of the Committee and the Clerk would continue to look at requirements for Christmas lights and any purchases would be within budget. To be reported back to Committee. It was agreed that the lights would not be taken down yet to adhere to social distancing regulations. The Clerk will advise when this can be looked at again.

2021-11-AM: Correspondence.

None.

2021-12-AM: Date of Next Meeting: Tuesday April 6th 2021 (TBC)

The meeting closed at 7.55pm