



Howden Town Council

Draft Minutes of the meeting of the Amenities Committee held on Tuesday September 8th 2020 at 7:15pm via Zoom video conference call

Present: Councillors R Drury (Chair), H Chiswell, R Hart, A Morris, H Roberts

Clerk: H Roberts Acting Clerk

Non-attendance: Cllr C Thackray

Min 53 **Apologies for absence**
53.1 Cllrs A Wilson, D Howard

Min 54 **Declaration of interest**
54.1 No pecuniary interests were declared.
54.2 No dispensations were requested/granted.

Min 55 **Minutes of the last meeting**
55.1 The minutes of the meeting of July 14th 2020 were approved as a true record.

Min 56 **Christmas Lights - to agree actions for the installation of this year's lights**
56.1 It was agreed to erect the lights the last weekend in November. This is subject to suitable risk assessments being in place and guidance from the new Health and Safety consultant. The clerk agreed to get in touch with the consultant and would report back ASAP.

Min 57 **Derwent Park - to receive a verbal report from the Clerk and to agree short- and Long-term actions**
57.1 The clerk reported herself and Cllr Roberts had visited the park with a view to reopening it after its closure due to the Covid pandemic. The overall condition of the park was good, however there was some movement of the underlay beneath the new astroturf. Cllr Roberts will revisit and fix the issue. It was noted there was a small amount of rubbish and broken glass. The street cleaner had been contacted and he was going to clear this away and monitor the situation.

Min 58 **Howden Marsh LNR - to receive verbal report from the Clerk and to agree any short term and long-term actions**
58.1 The Committee agreed to meet in October to cut down and get rid of some willow trees that are causing problems at the top end of the marsh backing onto Blakey's Crossing. Dates agreed were Sunday 11th and Sunday 18th October. Once the equipment has been provisionally booked, it was agreed to ask for volunteers to help on these dates.
58.2 The clerk reported she had emailed the East Riding of Yorkshire Council regarding the long standing problems over riparian rights and the issues this had brought up with residents of Skirlaw Close who backed onto the Marsh. At the time of the meeting there had been no reply, however it was agreed another email should be sent demanding a response in 10 days or it would be escalated, as this issue is now a year old.

Min 59 **Streets and Amenities - to receive a verbal report from the Clerk and to agree any short term and long-term actions.**
59.1 The clerk reported she had been in touch with the East Riding of Yorkshire Council regarding the long term issue of the lease at the Old Fire Station. There had been no response at the time of the meeting but this would be chased up again and reported back.

59.2 The issue over boundaries in the Minster churchyard was raised. It was confirmed this had been passed onto the Diocese and we are awaiting clarification.

Min 60 Health and Safety - to receive a verbal report from the Clerk and review the progress of the new H&S contract as agreed at Full Council.

60.1 The clerk reported she had spent the day with the new Health and Safety consultant and had found his advice beneficial. Draft risk assessments have been written up and they were to be looked over and amended by the clerk and Cllr Roberts before being sent to RAM for review. It was agreed to organise the Manual Handling/Working from Height training as soon as possible. The clerk will contact the consultant and report back.

Min 61 Remembrance Sunday – to discuss arrangements for this year’s event.

61.1 Cllr Drury confirmed both he and Cllr Morris had been in talks with the Royal British Legion, while the clerk had been in contact with members of Howden Minster. Due to the ongoing uncertainty regarding Covid, it was highly unlikely there would be a service in the Minster, however it was agreed to plan as if there would be a service outside at the War Memorial. The bugler had been booked and contact had been made with ERYC regarding a road closure if the need arises. It was agreed that due to the uncertainty, plans would have to be flexible and that powers be delegated to Cllr Roberts, Cllr Drury and the clerk to make and amend plans and await updated Government guidelines.

Min 62 Date of next meeting

November 11th 2020

The meeting closed at 8.11pm