



Howden Town Council

Minutes of the Meeting of Howden Town Council held on Tuesday January 19th 2021 at 7pm via Zoom Conference Call.

Present: Councillors H Roberts, D Patrick, R Drury, H Chiswell, H Pears, E Ward, S Smythson, R Blee, R Hart, A Morris, A Wilson, C Thackray, D Howard

In attendance: Member of the Press

Clerk: S Hardcastle

2021-01-FC: Apologies for absence – to receive and accept.

There were no apologies to receive.

2021-02-FC: Declaration of Interest –

2021-02.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

Councillors Blee, Pears and Ward declared an interest in Agenda item 2021-05-FC.

2021-02.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None

2021-03-FC: Minutes of the meeting held Tuesday December 15th 2020 – to agree and approve as a true record. (Attached)

The minutes of the meeting held Tuesday December 15th 2020 were agreed as a true record.

2021-04-FC: Minutes of the Planning Committee Meeting held January 7th 2021 – to receive.

The minutes of the Planning Committee Meeting held January 7th 2021 were received.

2021-05-FC: Minutes of the RAM Committee Meeting held January 12th – to receive and approve any recommendations.

The minutes of the RAM Committee Meeting held January 12th were received. It was recommended Council approve the payments of grants totalling £80,404 (attached). Approved.

2021-06-FC: Budget and Precept 2021/2022. To agree the recommended budget and set the precept. For resolution.

It was recommended to Council the Budget be set at £214,715.00 with a precept of £189,715.00. (Proposed supplement from underspends of £25,000) This would result in a Band D Council Tax requirement for Howden in 2021/2022 of £112.36 An increase of £3.31 which equates to 3.04%. Approved.

2021-07-FC: To review delegate powers and duties to the Clerk in consultation with the Chair of Council and two Chairs of Committees in the case of emergency under Local Government Act 1972, section 101.

It was agreed to continue this for another month and review at the next meeting of the Town Council.



2021-08-FC: Howden Market Street Pedestrianisation. To receive an update from Joe Russell of East Riding of Yorkshire Council and to make and note observations on the latest plans.

The Clerk read out an update from Mr Russell as he was unable to attend. He confirms the East Riding of Yorkshire Council are continuing to develop the Howden temporary pedestrianisation project as part of a package of measures at looking at decreasing the spread of Covid-19 across the County. He notes that during the consultation, a number of businesses expressed concern regarding deliveries and customer drop-offs. The scheme is now under technical consideration by the engineers of the authority. The Clerk reported that funding for this project had originally been planned to end March 2021, but with the most recent lockdown measures it was not clear if the funding would be extended.

2021-09-FC: Ashes Trustee. To note application for Town representative. (Attached)

Noted there had been one application to become a Town representative on the Ashes Trust. Council agreed to the application from Mr Douglas Beatty, with the Clerk delegated to inform the Ashes Trust.

2021-10-FC: Howden Local Cycling and Walking Infrastructure Plans (LCWIPs) 2021-2024 - Final Draft. To approve and sign off. For resolution.

After discussion it was decided to reject the plan on the grounds there were inaccuracies in the document and the consultation that had taken place last year and the recommendations from Council had not been included. The Clerk was delegated to respond to East Riding of Yorkshire Council.

2021-11-FC: Howden Scouts / OFS Request. To receive an update from the Clerk.

The Clerk reported she had spoken to the Scout Leaders pre lockdown to arrange a meeting on site. Since current regulations state there should be no face to face site meetings it was agreed to not arrange this. Council then agreed that there was no more space to be given to outside groups within the Old Fire Station as Council needed all the available space there is, and it should be reported back to the Scouting group that at the present time Council are not able to facilitate any extra space. It was reported that a response from ERYC had still not been received about a long term lease, which made long term decisions difficult despite numerous correspondence from the present and previous Clerk. It was agreed to look at formal complaints to ERYC. Approved.

2021-12-FC: In the Canopy. To receive an update from the Clerk.

The Clerk reported she had attended a Zoom meeting with Mrs Blee and Mrs Twiddle. A draft licence had been written and shared, however there were some changes to be made as the group would like to be able to have bonfires on site. The Clerk is to check on current bonfire regulations and report back. The group are still in talks as to how they are to market themselves and until such time the licence is still in draft.

2021-13-FC: Howden Helpers. To receive an update from Cllr Howard.

Councillor Howard reported the group were still active due to positive Covid-19 cases and isolation in Howden. They are working closely with the Junior School Headteacher in identifying needs in families due to Covid-19.

2021-14-FC: ERYC Cllr Bayram: To receive a verbal report.



Councillor Bayram did not attend. It was recommended to write to Councillor Bayram and ask him to confirm his reasons for sustained non-attendance. (Noted - It is not a statutory duty for him to attend) Approved.

2021-15-FC: Correspondence: to receive.

The Clerk reported she had been in talks with KCOM after collating complaints from Howden residents. KCOM have assured they will look into these and will let Council know the date of the sign off walk round with East Riding of Yorkshire Council so Council can also participate. The Clerk reported she had heard back from ERYC with an initial response to the requests regarding the main road entries into Howden, awaiting further information and will report back.

2021-16-FC: Finance December and January. Papers to include a copy of the monthly schedules for payment authorisation; a copy of the bank transactions since the last meeting and a copy of RIALTAS reports to receive and accept. (Attached)

A copy of the December and January monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to the 29th December. The Clerk noted there was a disparity of £2,893.44 between the RIALTAS December figures and the bank statement as a bank statement had not been received for the end of December and the wages had been paid out – thus the balances did not match. The invoices and monthly schedule had been checked by Councillor Drury and the papers presented were approved. The Council approved the payments to be made.

2021-17-FC: Clerk Working Arrangements. To receive an update from the Clerk on Office/Home Working arrangements.

The Clerk reported that as agreed with Personnel and Grievance and adhering to Covid-19 regulations the office is, at present, closed to the public. She reported she is working between home and the office but can be contacted as normal via email or mobile during normal office hours. Mobile number is on the answerphone message and on the office door.

2021-18-FC: Items for next agenda.

Written complaint to East Riding of Yorkshire Council, In the Canopy Update, Howden Pedestrianisation Update, LCIP Update, Crown Court Case of previous Clerk update.

2021-19-FC: Date of Next Meeting: Tuesday February 16th 2021.

The meeting closed at 8.08pm.