



HOWDEN TOWN COUNCIL

Minutes of the Meeting of Howden Town Council held on Tuesday November 17th 2020 at 7.00 pm via ZOOM conference call

Present: Councillors H Roberts (Chair), D Patrick, R Hart, A Morris, E Ward, R Drury, D Howard, R Blee

Apologies: Cllr Pears, Cllr Smythson, Cllr Chiswell, Cllr Wilson, Cllr Thackray

Clerk: S Hardcastle

Min 20-86 Declaration of interest

20-86.1 No interests were declared.

20-86.2 No dispensations were requested/granted.

Min 20-87 Minutes of the Town Council Meeting on October 20th 2020: to approve

Minutes of the Town Council Meeting were agreed as a true record. To note an update to minute 20-79 – an updated finance package to be agreed to enable the application to Love Your High Street. This will be taken to Full Council on December 15th 2020. Approved.

Min 20-88 Minutes of the Planning Committee meeting held on November 3rd 2020: to receive

The minutes of the Planning Committee Meeting held on November 3rd 2020 were received.

Min 20-89 Minutes of the Amenities Committee Meeting held on November 10th 2020: to receive and accept recommendations.

The minutes of the Amenities Committee Meeting held on November 10th 2020 were received. Discussion took place regarding the retendering of grounds maintenance contracts. It was agreed to look at all three of them on a three year rolling programme. The first to be the Cemetery Maintenance contract as the current contractor is looking to leave end of March 2021. Papers to be taken to HJBC Committee and forwarded to RAM and Full Council for approval.

Min 20-90 To review delegate powers and duties to the clerk in consultation with the Chair of the Council and 2 chairs of committees in the case of an emergency under Local Government Act 1972, section 101

It was agreed to continue this for another month and review at the next meeting of the Town Council.

Min 20-91 Planning Applications:

20-91.1 [20/03550/TCA](#) : HOWDEN CONSERVATION AREA - Crown reduce 1 no. Ash tree by cutting 2 no. branches back to the leader due to close proximity to the chimney pots and the roof of the property at 1 Ward Drive Howden East Riding Of Yorkshire DN14 7GY - The Town Council made no observations on this application.

20-91.2 [20/01334/PLF](#) : Erection of two storey extension to side with a dormer to the rear, erection of porch to front, alterations to roof including raising the ridge height and installation of roof lights to the eastern side at La Pavot Marsh End Howden East Riding Of Yorkshire DN14 7DF (AMENDED PLANS AND DESCRIPTION) – The Town Council maintains its previous objection on the grounds of a 1 metre increase in

Height and the associated extensions to the property, making it monolithic in the streetscene. The council also notes there is no access to the rear of the property and the access to the front drive would have a detrimental effect on the kerb edge and streetscene due to the height changes and removal of existing wall.

- Min 20-92 Financial Regulations. To approve the updated wording below to be inserted in the document in line with NALC Model Financial Regulations 2019.**
8.1 11.1 a ii for specialist services such as are provided by legal professionals acting in disputes.
8.2 11.1 b (Footnote) The regulations require to use the Contracts Finder website to advertise contract opportunities, set out the procedures to be followed in awarding new contracts and to publicise the award of new contracts.
Approved.
- Min 20-93 Howden Helpers. To receive an update from Cllr Howard.**
Cllr Howard reported there had been more requests for help and the team had delivered around 170 letters to previous users of the service. He confirmed he had been liaising with Moorlands Food Centre to deliver the food that is still in storage.
- Min 20-94 ERYC Cllr Bayram: To receive a verbal report.**
Cllr Bayram did not attend.
- Min 20-95 Ashes Trustees. To note a vacancy on the Ashes Trust for a Town Representative.**
It was agreed to speak to the Chair of the Ashes Trust to ascertain if there had been any interest. The Goole Times who were in attendance confirmed they would also speak to the Chair to put an article together for the newspaper.
- Min 20-96 Hedgehog Highway. To note the initiative being rolled out in Howden and accept a request for hedgehog house to be installed in Open Spaces managed by the Council and show support for the initiative.**
It was fully agreed to support the initiative and to allow hedgehog houses to be installed on Council Open Space land.
- Min 20-97 Correspondence: to receive.**
- Min 20-97.1 The Clerk reported correspondence from the Ashes Trust regarding their 2021 calendar. Councillors were informed if they would like to order one then can do so via the Clerk who will liaise with the Ashes Trust.
- Min 20-97.2 The Chair presented a letter from two Howden residents who would like to look at the possibility of utilising the allotment land on Parson's Lane. They propose to create an outdoor space where they could potentially run a community orientated, sustainably focused organisation, promoting health and wellbeing outdoors. It was agreed to put this on the agenda for the next Full Council meeting and invite them to do a presentation and ask and answer any questions.
- Min 20-97.3 The issue of residents' concerns regarding speeding around Station Road/Shelford Avenue was noted. The Police and the Highways department at the East Riding of Yorkshire Council are aware and a speed survey has been undertaken. Feedback from this will be reported when received.
- Min 20-98 October and November Accounts. Papers to include a copy of the monthly schedules to authorise; a copy of the bank transactions since the last meeting and a copy of the RIALTAS reports.**
A copy of the October and November monthly schedule with voucher numbers for each invoice received and the date they cleared the bank were presented, alongside bank reconciliations up to the end of October 2020. The invoices and monthly schedule had been checked by a councillor and the papers presented were approved. The Council approved the payments to be made.
- Min 20-99 Items for next agenda.**

To discuss a request from the Scouting group regarding additional storage at the Old Fire Station; to further discuss letting of the allotment on Parson's Lane; to agree on an application to the Love Your High Street Fund.

Min 20-100 Date of Next Meeting

Next meeting to be held December 15th 2020 at 7pm.

The meeting closed at 8.09pm