



HOWDEN TOWN COUNCIL

Minutes of the Meeting of Howden Town Council held on Tuesday 24 March 2020 at 7 pm via ZOOM conference call

Present: Councillors H Roberts (Chair), R Drury, R Hart, D Howard, D Patrick, H Pears, S Smythson, C Thackray, E Ward, A Wilson, A Morris & R Blee.

In attendance: No members of the public or press were in attendance

Apologies: Councillor H Chiswell.

Clerk: H Roberts

Min 19-153 Declaration of interest

19-153.1 No interests were declared.

19-153.2 No dispensations were requested/granted.

Min 19-154 Minutes of the Town Council Meeting held on 18 February 2020

The minutes of the above meeting were approved as a true record with the correction to 19.151 which should read February instead of December.

Min 19-155 Minutes of Committee Meeting

The minutes of the following committee meeting were received.

19-155.1 Planning Committee meeting held on 3 March 2020.

Min 19-156 Action Log

No new actions.

Min 19-155 Local Planning

A verbal report was given by the Chair and Chair of Planning following the meeting held on 11 March 2020

Min 19-156 Post Office

The Chair reported no change. The application for Dove House to have the Post Office at the Howden shop is still being processed, slowly. The Chair reported that the pop up post office in the Council meeting room had been forced to temporarily close due to the coronavirus restrictions and health concerns.

Min 19-157 Promoting Howden

19-157.1 The Chair reported that a number of very good events had been planned for Howden but due to the coronavirus restrictions it would be likely that most of them would be cancelled. The first victim is the VE and Vintage day. Government discussions are considering moving the VE day to later in the year, if possible.

19-157.2 Cllr Howard informed the meeting that the Howden brochure had been put on hold due to the present restrictions, but said it can be completed very quickly and it would be a very good way of the local businesses advertising themselves as being back in business.

19-157.3 Cllr Blee suggested considering organising a 'welcome back' event at the end of the present crisis to help promote Howden being open and ready for business and to encourage the shop local campaign.

Min 19-158 Bishopgate.

19-158.1 The committee had received a copy of the email from ERYC and the Traffic and Parking Teams reluctance to consider further the proposed one way routing of Bishopgate

19-158.2 The committee asked the Chair to contact ERYC to ask them to attend a site visit once the schools return and to view for themselves the safety issues raised as it was felt that once again ERYC had missed the point.

Min 19-159 Newsletter.

It was agreed to hold off on issuing a newsletter at this time due to the present restrictions. However it was agreed to issue a newsletter once restrictions had been lifted and to help promote local businesses and any events that could be organized after the restrictions had gone.

Min 19-160 Implications of Coronavirus.

19-160.1 The Chair informed the committee that the other tenant of the Council Office building, Campbell and Stenton had temporarily closed and all meetings booked by external organisations have been cancelled till June at the earliest. No word from PA.

19-160.2 Due to the present Government movement restrictions for coronavirus control all future meetings of the Council and committees would be held via ZOOM conference call as long as they were quorate.

Min 19-161 Motion to delegate powers and duties

19-161.1 Due to the present coronavirus restrictions the ERYC and NALC have encouraged parish and town councils to approve delegated powers and duties to the Clerk and Chair in the case of an emergency and the council not being able to meet and being quorate. The Chair explained the possible implications and that it could be revoked at the earliest opportunity.

19-161.2 The motion proposed – to delegate powers and duties to the clerk in consultation with the Chair in the case of the emergency caused by coronavirus under Local Government Act 1972, section 101. The motion was amended to require the clerk to consult with the committee chairs and the Chair with a minimum of 3 present by simple majority, and that this should be reviewed on a monthly basis. Proposed Cllr D Patrick and seconded Cllr R Drury. Motion carried.

Min 19-162 Cllr Bayram

Cllr Bayram was not present at the meeting as he was in self-isolation.

Min 19-163 Correspondence

The following correspondence was received:-

19-163.1 From Goole Gofar to inform us that the Friday bus service had been temporarily cancelled due to the present restrictions.

19-163.2 From Diane Smith offering her resignation from the APFT as a town council representative. The Chair had already spoken to the chair of the trust and under the present circumstances the Trust can look to appoint a replacement and inform the Council who at a later date.

19-163.3 From ERYC Valuation and Estates re the review of the lease for Howden Marsh. It will now take place on a 5 yearly RPI basis and the next review will be 01/08/2024.

Min 19-164 March Accounts

The monthly schedule for March 2020 was approved as per the attached.

Min19-165 Motion to exclude members of the public and press

Motion carried

Min 19-166 Personnel and Grievance Committee meeting.

Min 19-167 Motion to admit members of the public and press

Motion carried

Min 19-168 Items for the next agenda

Any items required for the next agenda should be sent to the Clerk by the 15 April 2020

Min 19-169 Date of Next Meeting

21 April 2020. The meeting will be held via ZOOM conference call

The meeting ended at 8:32pm.

March 2020

<u>Payee</u>	<u>Services/Goods provided</u>	<u>£</u>
Chris Howard	Roadsweeper/handyman salary	711.32
Shirley Marquis	JBC Clerk salary plus allowance	175.80
HMRC	Payroll liabilities	379.67
Royal London	Clerk Pension	100.08
N Oates	Grounds + JBC Maintenance (708.74+424.70)	1,133.44
Goole go Far	Town Bus	340.00
Total Gas & Power	Electricity for February	87.79
Total Gas & Power	Gas for February	190.17
H Broadley	Complement Slips - JBC	32.40
H Broadley	Burial register sheets - JBC	145.20
East Coast Sales	Hi Viz Vest - Roadsweeper	9.00
East Coast Sales	roadsweeper supplies	26.08
East Coast Sales	Hi viz jackets, gloves, refuse sacks	76.07
DJ electrical contractors	PAT Testing	69.00
WPS	Tractor insurance	485.32
CEF	VAT on previous invoice adjustment	0.62
Tina Moss	Cleaning Services	75.00
UK Building	Window Cleaning	16.80
Chappelows	Goole Times Subscription	11.90
RD Webster	Lock, bolt and hasp (Welly lock up)	56.34
Allison Wilson	Clerk Salary	1,154.86
Total		5,276.86

Receipts

Shiple/Myer	Headstones	110.00
Total		110.00

Approved by Council 24 March 2020.