



HOWDEN TOWN COUNCIL

Minutes of the Meeting of Howden Town Council held on Tuesday 21 January 2020 at 7 pm in the Council meeting room, 17 Bridgegate, Howden.

Present: Councillors R Blee, H Chiswell, R Drury, R Hart, D Howard, A Morris, D Patrick, H Pears, H Roberts (Chair), S Smythson, C Thackray, E Ward, A Wilson.

In attendance: One member of the press.

Clerk: Allison Wilson

Min 19-121 Declaration of interest

19-121.1 No interests were declared.

19-121.2 No dispensations were requested/granted.

Min 19-122 Minutes of the Town Council Meeting held on 17 December 2019

The minutes of the above meeting were approved as a true record.

Min 19-123 Minutes of Committee Meetings

The minutes of the following committee meetings were received.

19-123.1 Planning Committee meeting held on 7 January 2020.

19-123.2 Amenities Committee meeting held on 7 January 2020.

19-123.3 RAM Committee meeting held on 14 January 2020.

19-123.3.1 Re minute 19-21.9 It was agreed **to recommend to the Council** approval of grant applications totaling £65,055.

19-123.3.2 It was noted that the total budget for 2020/21 as set out in the attached sheet was £195,599. It was agreed to recommend to the Town Council that the Precept for 2020/21 should be £185,600. It was agreed that £5,000 from underspends and £5,000 from uncommitted reserves be used to offset against the budget and therefore reduce the precept from the budget amount. The motion was carried at a vote **to recommend to the Town Council** a precept of £185,600.

Min 19-124 Budget 2020/21

It was unanimously agreed to approve the budget for 2020/21 as detailed on the attached sheet (attachment 1) with a total forecast expenditure of £195,599.

Min 19-125 Precept 2020/21

It was resolved that the Precept for 2020/21 should be £185,600. This would result in a Band D council tax requirement for Howden in 2020/21 of £109.05, an increase of £3.44 or 3.26 on that for 2019/20 based on the tax base of £1702.00.

Min 19-126 Action Log

19-126.1 OFS Lease – Awaiting Jenny Myers, Estates at ERYC.

19-126.2 Drainage correspondence – Meeting to be held with ERYC, TC, OHDB and Yorkshire Water.

19-126.3 Bishopgate – Petition submitted to Alan Menzies, The Overview & Scrutiny Committee and Ward Cllr Bayram.

Min 19-127 Changing Places

The Clerk had submitted the planning application form. Quotes had been received. It was agreed that once planning permission had been granted, local businesses would be approached to help either financially or with building materials and labour. Cllr Howard offered to make small documentary charting the process from planning onwards for this.

Min 19-128 Post Office

The Clerk reported no change. The application for Dove House to have the Post Office at the Howden shop is still being processed.

Min 19-129 Promoting Howden

Nothing further to report at this time.

Min 19-130 Proposal to Request ERYC Consider Making Bishopgate a One Way Street.

Correspondence had been received from Mark Jessop – he requires residents on Bishopgate to be canvassed for their opinion. Cllr Smythson actioned with this.

Min 19-131 Vacancy of HTC Appointed Representative for the Ashes Trust.

Three expressions of interest had been received. It was agreed that Graham Bell be a TC representative for the Ashes Trust. If the Ashes required two people, then Karen Dixon could also be put forward. The Clerk was instructed to inform the trust.

Min 19-132 Litter Pick

It was agreed that the litter pick would take place on Saturday 22nd February from 10 am until 12 noon. Any volunteers to meet at the Shire Hall for 10am. The Clerk was instructed to buy bin bags and gloves and advertise the litter pick.

The Town Council also wished to express thanks to Helen Helm who was often seen out and about litter picking. The Clerk was instructed to send her a letter of thanks and supply her with a Hi Viz vest, some bin bags, bag hoop and a litter grabber.

Min 19-133 Drainage Yorkshire Water

The Chair reported that the views from experts were that flooding problems were due to the fact there isn't enough water storage. Problems with Broad Lane pumping station discharging into Howdendyke Lane dyke. This also causes drainage problems further down the drainage system.

The Chair had been in contact with an Environment Agency officer who was aware of the problem. The OHDB had been out and de-silted Howdendyke Drain down to the estuary and there was a large blockage in the Ebuyer area.....this should now allow Treeton Road drain and Derwent Drain to flow easier. They are also going to work on Husbandman Drain in the near future.

OHDB have also worked at Skelton where the pumping station is – the old tidal doors had failed so they have put an emergency set of valves on and applied for funding for a permanent set of valves.

There are still many issues in Howden but these will be discussed further at a meeting with OHDB, YW and ERYC and members of the Town Council on 3 February.

Min 19-134 Safety

The Clerk reported no safety issues noted during the monthly inspections of the Minster grounds and the Marsh. However, a broken branch had been reported in Knedlington Cemetery. The area had been cordoned off and warning signs displayed until the tree surgeon could attend and remove.

Min 19-135 Correspondence

The following correspondence was received:-

19-135.1 From Humberside Police – January Newsletter.

19-135.2 From Alan Menzies ERYC confirming multi team meeting on Monday 3 February.

19-135.3 Vic Smith – Events meeting minutes.

19-135.4 Julie Lidster ERYC – Standards Committee Meeting notice.

19-135.5 Mark Jessop ERYC – re one way petition for Bishopgate, confirming the residents should be canvassed.

19-135.6 Sean Steward – re litter picking. He had been collecting litter from Leighton's roundabout to Eastrington. He would like to be included in the next litter pick.

19-135.7 From a resident on Selby road enquiring about a bus stop and a post box on Selby Road – the Clerk asked him to put the request to the Post Office and Arriva. The Clerk would also approach these companies.

Min 19-136 December Accounts

The monthly schedule for December was approved as per the attached.

Min 19-137 Date of Next Meeting

18 February 2020.

The meeting ended at 7:58pm.

December 2019	
<u>Services/Goods provided</u>	£
Clerk Salary	3,083.14
Grounds + JBC Maintenance (708.74+424.70) + 19.99 moss killer	1,153.43
Town Bus	425.00
Electricity for November	107.77
Gas for November	156.15
Phone/Broadband for December	80.12
Cable Ties, screw shackles and thunderbolts.	16.75
Christmas entertainment - Bandanarama	250.00
Lease OFS	200.00
SLA for Streetlights	1,011.20
Roadsweeper supplies	25.08
Christmas Toys	138.05
Lease for Outbuilding	1,200.00
Cleaning Services (December)	16.80
Cleaning Services (November)	16.80
Biennial fee for .gov.uk domain renewal	66.00
Subscription Renewal	202.00
Cleaning Services	140.00
	8,288.29
<u>Receipts</u>	
Credit Note for SLA Streetlights	1,031.42
Santa's grotto	239.00
Headstones	110.00
Headstones	61.20
Burial fees	390.00
	1,831.62
<u>Approved by Council 17 December 2019.</u>	