



Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday August 11th at 7pm at the Town Council Offices

Present: Councillors Drury (Chair), Hart, Pears, Levitt, Young, Clarke, Long, Howard, Cave

In Attendance: L Smith (Tourism and Marketing Officer), Two Members of the Public

Clerk: S Boggitt

2026-144-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Blee, Pears, Coutts and McLellan – accepted.

2026-145-FC: Declaration of Interest –

2026-145.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-145.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2026-146-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

Representation was made in further agenda items.

2026-147-FC: Minutes of the Town Council meeting held Tuesday July 21st 2026 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday July 21st 2026 were received and agreed and approved as a true record.

2026-148-FC: Minutes of the Amenities Committee meeting held Tuesday August 4th 2026 – to receive and approve any recommendations.

The minutes of the Amenities Committee meeting held Tuesday August 4th 2026 were received. Since the Committee meeting, quotes have been obtained for the recommended Tree Survey – The Clerk had received a quote for Howden Marsh only and also for Howden Marsh and Howden Minster combined. At a price difference of just £345 Council agreed the combined quote at a cost of £2,595. The surveys have been deemed immediate to the drought conditions at present and the fallen branches from one of the tall willows. There is also potential anecdotal evidence of ash die-back. Council agreed



Howden Town Council



to moving forwards with the purchase of a container on a patch of land on Howden Marsh. Noting information from ERYC states that planning permission is not required as it on land leased by the Council and is a temporary structure.

2026-149-FC: Minutes of the Planning Committee meeting held Tuesday August 4th 2026 – to receive. (No recommendations to approve)

The minutes of the Planning Committee meeting held Tuesday August 4th 2026 were received.

At this point a motion was passed to move agenda 2026-159-FC to this part of the meeting.

At this point Councillor McLellan joined the meeting.

2026-159-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard welcomed a resident of Hailgate House, who wanted to alert Councillors to a 100 year old Maple tree which is in the middle of a planned development which has Outline Planning Permission. Councillor Howard also reported a Youth Club would be starting in September at Howden Social Club. Council also learned that under new Devolution rules Local Authorities will be able to prosecute for parking on grass verges, this means East Riding of Yorkshire Council will soon have powers for illegal parking on Station Road/Wood Lane.

2026-150-FC: Planning Applications – to discuss, agree and submit Council's observations. (Please note this on the Full Council agenda as the closure date for comments is before our next Planning Committee meeting and an extension could not be granted)

[PLAN/26/01834/PLB](#) Listed building consent for the removal of tanking and gypsum plaster on the walls and replastering with non-hydraulic lime plaster (retrospective) at 5 Bishopgate, Howden, East Riding of Yorkshire, DN14 7AD.

The Town Council supports this application.

2026-151-FC: 20mph Zone. To receive ERYC update on speed checks / requests and to agree any actions.

The Clerk reported ERYC had stated the new 7 day speed checks had been commissioned for Flatgate with locations the same as before to ensure continuity. Humberside Police were also visiting the location undertaking speedchecks.

2026-152-FC: Local Plan Update. To agree Council response to the plan. (Online consultation to be completed during the meeting).

A proposal was made that the online consultation form was not fit for purpose for a Council meeting, due to the time constraints and not fully accessible. It was therefore



Howden Town Council



agreed to feed this back to Forward Planning by email also stating there is not enough confirmed information at the moment to make an informed response.

2026-153-FC: Name Ideas for Relief Road. To agree ideas for names for the new relief road to be passed on to East Riding of Yorkshire Council.

Several names were agreed with the Clerk to send to ERYC.

2026-154-FC: External Audit 2025/2026. To receive the External Auditor's Report for 2024/2025 and agree any actions. (Attached)

The external audit completion documents were approved noting NO actions. Council agreed the notice period of 14 days to be advertised.

2026-155-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

The Tourism and Marketing Officer reported the Heritage Trail was continuing and had been a success. An updated road closure for Remembrance Day had been submitted with ERYC saying the road closure would also mean no parking within the boundary of the closure.

2026-156-FC: Ashes Committee. To receive update from the Clerk.

No update.

2026-157-FC: Finance July/August. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of finance package reports to receive and accept.

A copy of the latest monthly schedule with voucher numbers for each invoice received (141-181) with attached invoices were received and approved. Payments totalling £13,950.17 were approved and invoices and schedule signed by Councillors Long and Young.

Bank reconciliations (Co-Op) up to July 27th 2026, (Hinckley and Rugby) up to August 4th 2026 and (CCLA) August 4th 2026 were received. The bank reconciliations were agreed and signed by the Chair.

2026-158-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

Received.

2026-160-FC: Correspondence.

The Clerk reported she had taken a phone call earlier in the week reporting a fire on Howden Marsh. It turned out to be a garden fire rather than on the Marsh, but a note had been put out to remind residents to call 999 if they suspect a fire.

2026-161-FC: Items for next agenda.



Howden Town Council



Standing Items.

2026-162-FC: Date of Next Meeting: Tuesday September 15th 2026 at 7pm.

The meeting closed at 7.52pm.