



Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday July 21st 7pm at the Town Council Offices

Present: Councillors Drury (Chair), Levitt, Clarke, Hart, Cave, Long, Blee, Coutts, Young, McLellan, Howard

In Attendance: Councillor Wilkinson (ERYC), Member of the Press, Member of the Public.

Clerk: S Boggitt

2026-125-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Pears and Ward - accepted.

2026-126-FC: Declaration of Interest –

2026-126.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-126.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2026-127-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

Councillor Wilkinson spoke about the naming of the new relief road. This will be an agenda item at the August Full Council meeting.

2026-128-FC: Minutes of the Town Council meeting held Tuesday June 16th 2026 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday June 16th 2026 were received and were agreed and approved as a true record.

2026-129-FC: Minutes of the Planning Committee meeting held Tuesday July 7th 2026 – to receive. (No recommendations to approve)

The minutes of the Planning Committee meeting held Tuesday July 7th 2026 were received with no recommendations to approve.



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2026-130-FC: Minutes of the HJBC Committee meeting held Tuesday July 14th 2026 – to receive. (No recommendations to approve)

The minutes of the HJBC Committee meeting held Tuesday July 14th 2026 were received with no recommendations to approve.

2026-131-FC: Minutes of the Resources and Asset Management Committee meeting held Tuesday July 14th 2026 – to receive and approve any recommendations.

The minutes of the Resources and Asset Management Committee meeting held Tuesday July 14th 2026 were received. Council approved the recommendation to transfer £5,925.89 to EMR (Marsh) from the Marsh underspend for 24/25. They also agreed to using the £1,565 from meeting room hire and some of the underspend from general budget to replace all the dispensers in the building toilets and to replace the old tables and chairs in the meeting room. This would be delegated back to Amenities Committee to purchase.

Council resolved to adopt the following policies: Bio-Diversity Policy, Crime and Disorder Policy, Debit Card Policy, Health and Safety Policy, Publication Scheme.

Council approved the Risk Management Scheme.

2026-132-FC: Appointment of Representatives on Committees and Outside Organisations. To review and agree.

Reviewed and agreed. All Committees are now fully covered.

2026-133-FC: 20mph Zone. To receive ERYC update on speed checks and to agree any actions.

An update was shared by ERYC indicating they are to undertake a 7-day speed ATC survey on Flatgate, Station Road and Hull Road. Council welcomed this and agreed to request that the strips were laid at points in the road that were not organically/falsely slow (such as near parking bays, bends etc).

2026-134-FC: Zebra Crossing – Hailgate (Outside Infant and Junior School). To receive ERYC report on the petitioned for Zebra Crossing and to agree any actions.

Council accepted the report from ERYC stating they would not be installing a zebra crossing on Hailgate outside the Infant and Junior Schools as they say it does not meet the criteria required. It was agreed there is a severe safety issue for several reasons. Agreed to request ERYC 1) look at the times for the no-parking zones to ensure they marry up with the school opening and closing times 2) Make a No Waiting order within the no-parking zones 3) Ensure there is a more robust schedule for the Traffic Enforcement Officers to attend the area at the beginning and end of the school day.



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2026-135-FC: Zebra Crossing – Hailgate (Outside the ERYC Customer Service Centre). To receive consultation papers from ERYC and to agree response.

Council resolved to support the proposal for the zebra crossing, with the caveat they request barriers installed and bollards reintroduced to stop parking on the pavement outside the Customer Service Centre.

2026-136-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

No report at this meeting.

2026-137-FC: Ashes Committee. To receive update from the Clerk.

It was reported ERYC have agreed to release S106 monies to the APFT for a disabled swing and improved disabled access.

2026-138-FC: Finance June/July. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of finance package reports to receive and accept.

A copy of the latest monthly schedule with voucher numbers for each invoice received (99-140) with attached invoices were received and approved. Payments totalling £15,533.21 were approved and invoices and schedule signed by Councillors Blee and Long.

Bank reconciliations (Co-Op) up to June 29th 2026, (Hinckley and Rugby) up to June 15th 2026 and (CCLA) July 20th 2026 were received. The bank reconciliations were agreed and signed by the Chair.

2026-139-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

Received.

2026-140-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard reported a successful 16 weeks of Our Place at Gingers, where 540 young people had attended over that period. Plans are underway for a two night a week Youth Club at Howden Social Club. He also reported he had been in touch with the relevant authorities regarding parking at Howden Station looking at solutions to the issues there. He also reported that as a new piece of legislation under the Devolution Act, Local Authorities would have powers to ticket vehicles parked on verges. He has requested an agenda item to look at uses for the Old Fire Station.



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2026-141-FC: Correspondence.

Councillor Drury noted the Media Policy to members after requests from some local press for quotes from individual Councillors. ERYC Councillor Wilkinson spoke about the proposed closure of the PA Media building, quashing social media rumours that decisions had already been made on what the building would/could be used for.

2026-142-FC: Items for next agenda.

Name ideas for the Howden Relief Road.

2026-143-FC: Date of Next Meeting: Tuesday August 11th 2026. (Please note this is the second Tuesday of the month and as per the previously advertised dates).

The meeting closed at 8pm.