



Howden Town Council



Minutes of the meeting of the Resources and Asset Management Committee held on Tuesday July 16th 2026 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Pears, Drury, Clarke, Long, Young

In-Attendance: L Smith (Tourism and Marketing Officer)

Clerk: S Boggitt

In the absence of the current Chair, Councillor Drury was proposed as Chair to open the meeting.

2026-24-RAM: Election of Chair.

Councillor Long nominated Councillor Blee for the position of Chair. There were no other nominations and in Councillor Blee's absence this was agreed - Resolved.

At this point Councillor Drury proposed a Vice-Chair for this Committee, all in favour of this. Councillor Long proposed Councillor Clarke. There were no other nominations and Councillor Clarke accepted – Resolved.

2026-25-RAM: Apologies for absence – to receive and accept.

Apologies were received from Councillors Blee and Ward – both accepted.

2026-26-RAM: Declaration of Interest –

2026-26.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-26.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2026-27-RAM: Minutes of the meeting held Tuesday March 10th 2026 – to agree and approve as a true record.

The minutes of the meeting held Tuesday March March 10th 2026 were received and agreed and approved as a true record.

2026-28-RAM: Ear Marked Reserves and Year End Figures 2025/2026. To agree figures in EMR, and to make recommendations to Council following 25/26 Year End and receive report and request from the Clerk.

Comprehensive documentation was received from the Clerk reporting on Year End figures and recommendations for EMR. Committee agreed to recommend to Full Council the movement of underspend of £5,925.89 from Howden Marsh budget line to EMR



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(Howden Marsh). Committee also agreed to recommend to Full Council the unbudgeted income of the meeting room hire of £1,565 and some of the underspend of the general budget be used to a) replace all the hand towel dispensers and soap dispensers in all the office toilets and b) to replace the old tables and chairs in the meeting room.

2026-29-RAM: Annual Budget. To review the budget to the end of May 2026 (1/6 of the financial year, 16.67 percent) and make any recommendations to Full Council.

Received with no recommendations.

2026-30-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Bio-Diversity Policy (No Changes), Crime and Disorder Policy (No Changes), Debit Card Policy (No Changes), Health and Safety Policy (No Changes), Publication Scheme (No Changes).

All policies named were reviewed and accepted with all being recommended to Full Council for approval.

2026-31-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations before being agreed at Full Council.

The Risk Management Scheme was reviewed with no recommendations before being agreed at the next Full Council meeting.

2026-32-RAM: Action Plan. To review, make changes and accept the Howden Town Council Action Plan.

Reviewed and changes agreed.

2026-33-RAM: Asset Register. To review and accept.

Reviewed and accepted.

2026-34-RAM: Correspondence.

None.

2026-35-RAM: Items for Next Agenda.

Grants Policy.

2026-35-RAM: Date of Next Meeting: Tuesday September 8th 2026 at 7.15pm.

The meeting closed at 7.30pm.