



Howden Town Council



Minutes of the meeting of the Amenities Committee meeting held on Tuesday June 2nd 2026 at 6.15pm at the Town Council Offices, 17 Bridgegate, Howden.

Present: Councillors Young, Pears, Hart, Howard, Drury, Cave, Clarke

In attendance: L Smith (Tourism and Marketing Officer)

Clerk: S Boggitt

2026-24-AM: Election of Chair.

Councillor Clarke proposed Councillor Drury for the position of Chair. There were no other nominations and Councillor Drury accepted – Resolved.

2026-25-AM: Apologies for absence – to receive and accept.

Apologies were received from Councillor McLellan – accepted.

2026-26-AM: Declaration of Interest –

2025-26.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-26.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2026-27-AM: Minutes of the meeting held Tuesday April 7th 2026 – to agree and approve as a true record.

The minutes of the meeting held Thursday April 7th 2026 were received and agreed and approved as a true record.

2026-28-AM: Howden Marsh Update and Marsh Management Plan. To receive a report from the Clerk and Councillor Cave; to receive report and presentation about foraging requests, DIFEY grant update, potential funds available to apply for and to receive request from Howden Cubs and to then agree any actions and/or make any recommendations to Council.

Councillors received a presentation from a local resident who would like to run foraging sessions on the Marsh. A walkaround with Councillors to be organised but it was agreed to allow the sessions to take place two or three times a year for one year initially. Confirmed the Council has no liability over these sessions and the leader will have their own public liability insurance and risk assessments.

Three dates were set for more Friends of Howden Marsh task days (first Saturdays in July, August and September). A botanical survey to be conducted on the meadow area and a soil survey. Council agreed costs of up to £50 for this (estimate approximately £30). After



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this date the area can be mowed and bailed with Councillors Drury and Cave taking the lead on this. The Tourism and Marketing Officer reported the DIFEY grant application for the Marsh trail had been submitted. The Clerk spoke of potential funds from Howden Show as part of their grants programme. Committee agreed to request monies towards extending the trail idea with duck feed bags / colouring sheets/ trail map etc. With a more detailed application once costs are known. Agreed to speak to Howden Cubs to see if they would be interested in helping with the trail in some way.

(NB Councillor Howard left the meeting after this agenda item)

2026-29-AM: Streets and Amenities. To receive report from the Clerk.

Committee agreed to send an official thank you to Nicky Oates as he retired from the ground's maintenance contract. It was agreed his work had always been of a high standard for the many years he had been contractor and Committee wished him well.

2026-30-AM: Derwent Play Park. To receive report from the Clerk and Councillor Howard agree any actions and/or make any recommendations to Council.

Agreed to defer the item as no report available from Councillor Howard.

2026-31-AM: Site Safety Sheets. To receive a report from the Clerk and agree any actions.

The Clerk reported she was awaiting one Howden Marsh sheet to have them all up to date.

2026-32-AM: Howden Events/Tourism and Marketing. To receive report from the Tourism and Marketing Officer and agree any actions and/or make any recommendations to Council.

Committee agreed to request a longer road closure for this year's Remembrance Service with extended closure times of 10am – noon. It was reported the postcards had arrived and with the left over budget two more rounds of postcards would be produced this year – one specifically for Howdenshire Music and one for Christmas.

2026-33-AM: In the Canopy Licence. To receive draft licence from the Clerk and agree any actions and/or make any recommendations to Council.

The draft licence was agreed with a view to it being signed by both parties.

2026-34-AM: Community Garden. To receive report and proposal from Councillor Howard and agree any actions/and or make any recommendations to Council.

Committee agreed for Councillor Howard to take his idea forward for a community garden in the Shelford Avenue open space. He will formalise a consultation with residents and bring the findings back to a future meeting.

2026-35-AM: Correspondence.

None.



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2026-36-AM: Items for Next Agenda.

Derwent Play Park tidy up proposal from Councillor Howard.

2026-37-AM: Date of Next Meeting: Tuesday August 4th 2026 at 6.30pm.

The meeting closed at 7.09pm.