



## Howden Town Council



Minutes of the meeting of the Resources and Asset Management Committee held on Tuesday March 10<sup>th</sup> 2026 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Blee (Chair), Pears, Clarke, Ward, Long, Cave

In-Attendance: L Smith (Tourism and Marketing Officer)

Clerk: S Boggitt

### **2026-13-RAM: Apologies for absence – to receive and accept.**

Apologies were received from Councillor Roberts and Drury – accepted. Note non-attendance of Councillor Young.

### **2026-14-RAM: Declaration of Interest –**

2026-14.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-14.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2026-15-RAM: Minutes of the meeting held Tuesday January 13<sup>th</sup> 2026 – to agree and approve as a true record.**

The minutes of the meeting held Tuesday January 13<sup>th</sup> 2026 were received and were agreed and approved as a true record.

### **2026-16-RAM: Annual Budget. To review the budget to the end of January 2026 (5/6 of the financial year, 83.3 percent) and make any recommendations to Full Council.**

The budget was reviewed and accepted with no recommendations made to Full Council.

### **2026-17-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Disciplinary Policy (Updated New NALC guidelines), Leave Policy (No Changes), Sickness Absence (No Changes), Lone-Working Policy (No Changes), Safeguarding Policy (No Changes), Social Media Policy (No Changes).**

Committee accepted all the policies and agreed to recommend them all to Full Council for approval.

### **2026-18-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations before being agreed at Full Council.**



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The Risk Management Scheme was reviewed with no recommendations, but to still be received and agreed at Full Council.

**2026-19-RAM: Action Plan. To review, make changes and accept the Howden Town Council Action Plan.**

The Action Plan was reviewed and updates accepted.

**2026-20-RAM: Asset Register. To review and accept.**

The updated asset register was reviewed and accepted. Noting the removal of the Derwent Play Park equipment which has been disposed of. Also noted in addition to the Asset Register Policy, any items which are purchased and placed on the asset register (individual items over £100 as per policy) will now have the date they were added to the asset register noted on the invoice.

**2026-21-RAM: Correspondence.**

None.

**2026-22-RAM: Items for Next Agenda.**

Standing Items. Year End documents.

**2026-23-RAM: Date of Next Meeting: Tuesday May 12<sup>th</sup> at 6.30pm (Note time change due to Annual Town Meeting).**

The meeting closed at 7.26pm.