



Howden Town Council



Minutes of the meeting of the Howden Joint Burial Committee held on Monday 16th February, 2026 at 7.15pm at the Council Offices, Bridgegate, Howden

Present: From Howden Town Council, Councillors Drury, Long , McLellan and Young
and Sarah Boggitt HTC Clerk
From Asselby Parish Council, Councillor Clarke (Vice Chairman)

Clerk Shirley Marquis

2026-01-HJBC: Apologies for absence-to receive and accept

Apologies for absence were received from Councillor Roberts
(In Councillor Roberts' absence, Councillor Clarke (Vice-Chair) chaired the meeting)

2026-02-HJBC: Declaration of Interest

2026-02-1-HJBC-Declarations of interests, in respect of agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
None

2026-02.2-JBC-For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
None

2026-03-HJBC: Public participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda (NB any item not on the agenda will not be discussed but may be considered for a future meeting),

No public present

2026-04-HJBC: Minutes of the Howden Joint Burial Committee meeting held on 12th November, 2025 to agree and approve as a true record-

The minutes were agreed and signed as a true record by Councillor Clarke as Vice Chairman

Signed..... Date.....



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2026-05-HJBC:Cemetery Paths-To receive an update from the Clerk and agree any actions.

The clerk reported to the committee that a formal complaint by a member of the public had been received by the HTC. The complaint referred to an alleged incident on the paths in the Knedlington Road Cemetery.

As a result of the complaint the HTC Clerk had instructed an urgent survey and site visit by the Councils Health and Safety Advisor, in addition to the annual inspection which had taken place in November. The report found no red or amber advisory warnings for the paths and indicated the areas concerned were within the safety guidelines. As a result of the site visit a warning notice has now been installed in the cemetery to advise members of the public that there may be uneven paths.

The committee agreed to ask the clerk to obtain quotes and advice from path specialists with regard to replacing all of the paths and a quote for replacing two of the paths that are in the worst condition, with either tarmac or a sprayed solution.

The committee also asked for quotes for the removal of the paths and grassing of the area removed.

The clerk also informed the committee of a complaint made by a member of the public regarding tree debris on graves caused by work done on the dyke side adjacent to the cemetery. The clerk had contacted the Yorkshire and Humber Drainage Board who were carrying out the work and they agreed to clear up the debris on the completion of their work. The clerk had informed the complainant member of the public of their actions and he was satisfied with the quick response.

2026-06-HJBC: Date and time of the next meeting. To be confirmed on receiving the quotes from the path specialists and garden companies.

The meeting closed at 7.40pm.

Signed..... Date.....