



Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday January 20th 2026 at 7pm at the Town Council Offices

Present: Councillors Drury, Ward, Cave, Clarke, Long, Young, Coutts, Hart, McLellan, Blee, Howard

In Attendance: L Smith (Tourism and Marketing Officer)

Clerk: S Boggitt

2026-01-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillor Roberts and Pears – accepted.

(In Councillor Roberts absence, Councillor Drury (Vice-Chair) chaired the meeting)

2026-02-FC: Declaration of Interest –

2026-02.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-02.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2026-03-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

No public present.

2026-04-FC: Minutes of the Town Council meeting held Tuesday December 9th 2025 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday December 9th 2025 were received and agreed and approved as a true record.

2026-05-FC: Minutes of the RAM meeting held Tuesday January 13th 2026 – to receive and approve any recommendations. (NB Budget and Precept recommendation agenda item 2026-06-FC)

The minutes of the Resources and Asset Management Committee meeting held Tuesday January 13th were received. Council approved the Risk Management Scheme and approved the updated office lease conditions for April 2026 onwards.



Howden Town Council



2026-06-FC: Budget and Precept 2026/2027. To agree the recommended budget and set the precept. For resolution.

Council approved the recommended grant payments, budget and precept as set out below.

(This includes Council expenditure of £208,855.70 plus an additional £85,953 of grants to be paid.

(See below for grant details)

HomeStart: **£3894** requested to continue family outreach programmes in 2026/2027 – the full amount of **£3894** was agreed.

Howden Live: **£2569** requested for contribution to Month of Sundays and 40th anniversary celebrations and contribution to new sound system at the Shire Hall – the full amount of **£2569** was agreed.

Howden Show: **£2470** requested for contribution to the Community Tent and shuttle bus for the event – the full amount of **£2470** was agreed.

Howden Vintage Day: **£2,000** requested towards the 2026 event – the full amount of **£2,000** was agreed.

SHAKE: **£3,000** requested towards the 2026 Picnic in the Park event – the full amount of **£3,000** was agreed.

Howden Scouts: **£20043.13** requested towards the purchase of new minibus – **£10,000** was agreed once the remaining funds have been raised.

Howden Pre-School: **£30,000** requested towards purchase of land – **£10,000** was agreed once the remaining funds have been raised.

Howden Shire Hall: **£39,540** requested to replace 12 windows – **£19,770** was agreed once the remaining funds have been raised.

Ashes Playing Field Trust: **£40,500** requested towards grass cutting, waste management, hedge and shrub maintenance, leaf clearing, path repairs, tree maintenance and new signage – **£32,550** was agreed to cover grass cutting and waste management.

A budget of £294,808.70 was agreed with predicted income of £7,936 resulting in a precept of £286,872.70. This equates to a precept of £132.61 per Band D property per annum, an increase of £4.39 per Band D property per annum.

Resolved.



Howden Town Council



2026-07-FC: Planning Applications – to discuss, agree and submit the Council’s observations.

2026-07.1-FC: [PLAN/25/02917/PLF](#) Erection of mixed use building to be used under Class at ground floor with 5no. flats at first and second floor, and change of use of existing office building to allow for uses within Class E, following demolition of existing workshop and store at Hoveden Builders Limited, 51 Hailgate, Howden, East Riding of Yorkshire, DN14 7ST.

The Town Council asks that if Committee is minded to approve this application we would require that parking for residents is included on site as stated in the pre-planning advice from East Riding of Yorkshire Council planning department.

2026-08-FC: Traffic Consultation – Extension of 20mph Request. To receive response from East Riding of Yorkshire Council and agree any actions.

The response was received, however Council resolved to contact ERYC again to ask for reasons why the small stretch of Station Road between Shelford Avenue (20mph) and Bridgegate/Flatgate (new 20mph) cannot be reduced to 20mph also as it encompasses a zebra crossing.

2026-09-FC: Highways Issues (Batty Lane/Bridgegate). To receive update from the Clerk and agree any actions.

The response was received and Councillors resolved to accept the ERYC decision.

2026-10-FC: Speed Detection Item. To receive report from Councillor Howard and agree any actions.

Councillor Howard presented with the news of a Police and Crime Commissioner Grant available towards the purchase of Speed Indicator Devices. At a full cost of £812 each and an annual maintenance fee of £170 per annum each it was agreed to complete an Expression of Interest Form for the grant which would take off 50 percent of the purchase price with an initial interest of two devices. Locations to be determined at a future meeting if the EOI is successful.

2026-11-FC: East Riding of Yorkshire Council High Street Rental Auction Area. To ratify delegated decisions, receive response from ERYC and agree any actions.

The delegated decisions were ratified and Council accepted the ERYC response.

2026-12-FC: Community Speedwatch. To receive report from the Clerk and agree any actions.

The Clerk reported there had been no action from the Community Speedwatch group and no reporting had taken place. It was agreed to contact Councillor Roberts for his log-in details (as Co-ordinator) to contact other members to see if anybody else would be



Howden Town Council



willing to take on the co-ordinator role. It was agreed that if there was no interest then the project would need to be discontinued due to lack of interest.

2026-13-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

It was reported that 370 calendars had been sold out of the 500 out for sale. Councillors agreed to a ticket price of £6 for the Howden After Dark event. £5 to the organiser and £1 to cover the cost of the Shire Hall. Ticket sales were going well for the free cinema showing of Singing in the Rain. The Howden Film which is being produced by Fly Girl Films for Council with the granting of a DIFEY grant was ready to have it's first draft shared this week.

2026-14-FC: Ashes Committee. To receive the latest minutes, update from the Clerk on the proposed disability swing and agree any actions.

No minutes have been sent to receive. The Clerk reported she had been told a site visit had taken place for the Disability Swing with an update to be reported back shortly.

2026-15-FC: Annual Town Meeting. To discuss arrangements for the 2026 meeting and agree any actions.

Agreed to hold the Annual Town Meeting on Tuesday May 12th 2026 at 7.15pm where recipients of the 25/26 grants programme are required to present how they spent their grants. (NB RAM Committee meeting will still be held that date but at an earlier start time of 6.30pm).

2026-16-FC: Finance January/February. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of finance package reports to receive and accept.

A copy of the latest monthly schedule with voucher numbers for each invoice received (333 to 372) with attached invoices were received and approved. Payments totalling £24567.93 were approved and invoices and schedule signed by Councillors Ward and Cave.

Bank reconciliations (Co-Op) up to December 29th 2025, (Hinckley and Rugby) up to January 7th 2026 and (CCLA) up to December 31st 2025 were received. The bank reconciliations were agreed and signed by the Vice-Chair.

2026-17-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

The checklist was received.



Howden Town Council



2026-18-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard reported he had received funding through a DIFEY grant for a community youth café, linked to the Community Action Group. A bench was to be built and donated to the Town Council to situate.

2026-19-FC: Correspondence.

The Clerk reported three pieces of correspondence:

- 1) There has been a call from some residents for a Town of Culture 2028 bid. Though this is something outside the realms of the Town Council alone it was agreed to put this as an agenda item on the February Town Council agenda for consideration on how this could potentially be moved forwards with Howden groups.
- 2) The Clerk reported she has been nominated as Chair of the East Riding and Northern Lincolnshire SLCC Branch.
- 3) A reminder to Council of the Howden Marsh site visit meeting taking place on Friday January 23rd at 2pm.

2026-20-FC: Items for next agenda.

Howden Film, Town of Culture.

2026-21-FC: Date of Next Meeting: Tuesday February 17th 2025 at 7pm.

The meeting closed at 8.19pm.