



## Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday December 9<sup>th</sup> 2025 at 7pm at the Town Council Offices

Present: Councillors Drury, Ward, Young, Hart, Clarke, Long, Blee, Howard, McLellan

In Attendance: L Smith (Tourism and Marketing Officer), Member of the Press and Public,

Clerk: S Boggitt

### **2025-223-FC: Apologies for absence – to receive and accept.**

Apologies were received from Councillor Roberts, Coutts, Cave, Pears – accepted.

(In Councillor Roberts absence, Councillor Drury (Vice-Chair) chaired the meeting)

### **2025-224-FC: Declaration of Interest –**

2026-224.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-224.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2025-225-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).**

A member of the public wished to speak regarding agenda item 229. Agreed to form part of the discussion during that agenda item.

### **2025-226-FC: Minutes of the Town Council meeting held Tuesday November 18th 2025 – to agree and approve as a true record.**

The minutes of the Town Council meeting held Tuesday November 18<sup>th</sup> 2025 were received and agreed and approved as a true record.

### **2025-227-FC: Minutes of the Amenities Committee Meeting held Tuesday December 2<sup>nd</sup> 2025 – to receive and approve any recommendations.**

The minutes of the Amenities Committee meeting held Tuesday December 2<sup>nd</sup> 2025 were received with no recommendations to approve.

### **2025-228-FC: Level Crossing Concerns. To receive update from the Clerk and agree any actions.**



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The Clerk presented a report following last month's meeting raising concerns over drivers ignoring the red stop lights at Howden level crossing. Network Rail confirmed a risk assessment had been completed earlier this year with current crossing mitigations deemed as appropriate. They did confirm the level crossing does have CCTV cameras which are monitored by signallers who ensure the crossing is clear before the barriers are lowered. Any instance if red-light running would be visible to signallers and if this became an issue they would investigate further. Council agreed they were happy with this response.

**2025-229-FC: Highway Concerns. To hear resident concerns regarding traffic exiting Batty Lane onto Bridgegate and agree any actions.**

Council heard from a resident concerned about traffic exiting Batty Lane onto Bridgegate, due in main to perceived additional traffic through the town specifically along Bridgegate. A simple solution of a highway mirror opposite the exit was proposed alongside a warning sign of a side road for traffic travelling along Bridgegate. Council agreed to these proposals and the Clerk to speak to the highways team at East Riding of Yorkshire Council to put this forward.

**2025-230-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.**

The officer reported a very successful Soup and Carols event with 100 litres of soup consumed throughout the day. The proposed Howden Bingo for the start of 2026 had been put on hold due to other jobs taking precedence, specifically next week's Santa's Sleigh trail and the Howden History film which is in the final stages and has to be all accounted for by the end of February.

**2025-231-FC: Ashes Committee. To receive the latest minutes, update on Town Council representative, update on the disability swing proposal, update on joint meeting and agree any actions.**

The Clerk reported on a Working Party meeting that took place between herself, two Councillors and two members of the APFT. A further update on further meetings to come back to the next meeting. No update on the disability swing and no minutes received. The Ashes Trust to look at their constitution and confirm the role of Town and Town Council representatives.

**2025-232-FC: Finance November/December. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of finance package reports to receive and accept.**

A copy of the latest monthly schedule with voucher numbers for each invoice received (297 to 332) with attached invoices were received and approved. Payments totalling £15257.00 were approved and invoices and schedule signed by Councillors Ward and Long.



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Bank reconciliations (Co-Op) up to November 27<sup>th</sup> 2025, (Hinckley and Rugby) up to December 8<sup>th</sup> 2025 and (CCLA) up to November 11<sup>th</sup> 2025 were received. The bank reconciliations were agreed and signed by the Vice-Chair.

**2025-233-FC: Monthly Checklist. To receive the Clerk's monthly checklist.**

Received.

**2025-234-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.**

Councillor Howard reported a request for street lighting up Station Road and along Thorpe Road had reached him. How-G developers confirmed there will be some funding for street lighting on Station Road, with ERYC approached regarding Thorpe Road in the new 30mph zone. Funding had been received to enable the Community Shed to stay functional until the summer of 2026.

**2025-235-FC: Correspondence.**

The Clerk shared the Christmas press release for the Goole Times and asked for any volunteers to do a reading at the Howden Minster Lesson of Carols on December 21<sup>st</sup>.

**2025-236-FC: Items for next agenda.**

Budget and Precept setting.

**2025-237-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press.**

Motion passed.

**2025-238-FC: Minutes of the Confidential Session of the Town Council meeting held Tuesday November 18<sup>th</sup> 2025 – to agree and approve as a true record.**

The minutes of the Confidential Session of the Town Council meeting held Tuesday November 18<sup>th</sup> 2025 were received and agreed and approved as a true record.

**2025-239-FC Minutes of the Personnel and Grievance Committee Meeting held Monday December 8<sup>th</sup> 2025 – to receive and approve any recommendations.**

The minutes of the Personnel and Grievance Committee meeting held Monday December 8<sup>th</sup> 2025 were received with no recommendations to approve.

**2025-240-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.**

Motion passed.

**2025-241-FC: Date of Next Meeting: Tuesday January 20<sup>th</sup> 2026 at 7pm.**

The meeting closed at 7.35pm.