



Howden Town Council



Minutes of the meeting of the Planning Committee held on Tuesday October 10th 2025 at 7.15pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Pears, Ward, Coutts, McLellan, Drury, Roberts, Young, Blee

In Attendance: Councillor Howard

Clerk: S Boggitt

In the absence of Councillor Hart, Councillor Roberts was nominated as Chair.

2025-39-PL: Apologies for Absence.

Apologies were received from Councillor Hart – accepted.

2025-40-PL: Declaration of Interest –

2025-40.1-PL Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-40.2-PL For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2025-41-PL: Minutes of the meeting held Tuesday September 2nd 2025 – to agree and approve as a true record.

The minutes of the meeting held Tuesday September 2nd 2025 were received and agreed and approved as a true record.

2025-42-PL: Planning Applications – to discuss, agree and submit the Committee's observations.

2025-42.1-PL: [PLAN/25/02466/TPO](#) TPO - HOWDEN NO. 7 - 1997 - (REF 486) T1 - Fell 1 no. Sycamore tree due to being in close proximity to the property and is overhanging both the drive and road, and associated risk of falling branches and bird debris at 2 Buttfield Road, Howden, East Riding Of Yorkshire, DN14 7DW

The Town Council makes no observations on this application.

2025-42.2-PL: [PLAN/25/02579/PLF](#) Erection of surface-mounted storage building anchored to existing hardstanding at Timloc House, Unit 2, Ozone Park, Howden, East Riding of Yorkshire, DN14 7SD.

The Town Council makes no observations on this application.



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2025-42.3-PL: [PLAN/25/02561/PLF](#) Erection of single and two storey extensions to front and rear with associated works, including re-cladding of existing units installation of rooflights, and alterations to parking layout, following demolition of existing portakabin units at SystemWash, Boothferry Road, Howden, East Riding Of Yorkshire DN14 7DZ.

The Town Council makes no observations on this application.

2025-42.4-PL: [25/02752/PLF](#) Erection of an extension to the side with new dropped kerb and 1.8m high fence at Rolston, 78 Buttfield Lane, Howden, East Riding Of Yorkshire DN14 7DS.

The Town Council makes no observations on this application.

2025-43-PL: Notices of Decision from ERYC – to note.

2025-43.1-PL: 25/01839/PLF Erection of single storey extension to rear at 3 Dove Gardens, Howden, East Riding of Yorkshire, DN14 7RZ – Granted.

2025-43.2-PL: 25/02247/CLE Certificate of lawfulness for existing use of land for siting of a two bedroom static caravan which has been continuously used as a primary residence for 11 years at Caravan, Broad Lane, Howden, East Riding of Yorkshire, DN14 7FJ – Refused. (*Committee requested the Clerk to contact the Planning Department and find out what happens in this case*)

2025-43.3-PL: 25/02097/TCA HOWDEN CONSERVATION AREA - (T1) Willow tree - 40% reduction to remove the regrowth back to the original pollard, leaving the tree at 12m in height; and (T2) White Beam tree - Crown reduce by 2m to remove the regrowth back to the previous reduction points, leaving the tree at 4m in height at The Old Police Station, 20 Treeton Road, Howden, East Riding of Yorkshire, DN14 7DQ – No Objections Raised.

2025-44-PL: Notice of Withdrawn Applications from ERYC – to note.

2025-44.1-PL: 25/01959/PLF Erection of ground floor single storey extension to rear, conversion of loft to habitable space, construction of dormers to the front and rear, construction of attached garage following demolition of existing detached garage and replacement front gate at 10 Jasmine Close, Howden, East Riding of Yorkshire, DN14 7ZA.

2025-44.2-PL: 25/01604.PLF Change of use from existing parkland to enclosed dog area with construction of 1.8m high fence and siting of associated equipment at Ashes Playing Fields, Treeton Road, Howden, East Riding of Yorkshire, DN14 7DH.

2025-45-PL: Highways Concerns. To receive report from Councillor Howard and agree any actions, and/or make any recommendations to Council.

Councillor Ward reported she had received complaints about vehicles travelling the wrong way on the one-way part of Buttfield Road. The Clerk to speak to Highways,



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2025-46-PL: Traffic Consultation – Vicar Lane. To discuss, agree and submit the Committee's observations.

Committee discussed the plan and will request the bollards are moved in at each end to the narrowest point of the road.

2025-47-PL: Correspondence.

None.

2025-48-PL: Items for Next Agenda.

Standing Items.

2025-49-PL: Date of Next Meeting: Tuesday November 4th 2025 at 7.15pm.

The meeting closed at 7.50pm.