



## Howden Town Council



Minutes of the meeting of the Amenities Committee meeting held on Tuesday August 5<sup>th</sup> 2025 at 6.30pm at the Town Council Offices, 17 Bridgegate, Howden.

Present: Councillors Drury (Chair), Hart, Pears, Young, Roberts, McLellan, Coutts, Cave

In-Attendance: L Smith (Town and Tourism Marketing Officer)

Clerk: S Boggitt

### **2025-51-AM: Apologies for absence – to receive and accept.**

Apologies were received from Councillor Howard – accepted.

### **2025-52-AM: Declaration of Interest –**

2025-52.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-52.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2025-53-AM: Minutes of the meeting held Tuesday June 3<sup>rd</sup> 2025 – to agree and approve as a true record.**

The minutes of the meeting held Tuesday June 3<sup>rd</sup> 2025 were received and agreed and approved as a true record.

### **2025-54-AM: Old Fire Station. To receive update from the Clerk following correspondence from ERYC in relation to new lease and agree any actions.**

A report was presented showing a proposal from ERYC regarding a new lease for the OFS. It was offered as a 30 year lease, with a five year break clause with an initial rent of £1,000 per annum and legal costs. As Council are already looking at alternative storage options it was agreed to recommend to Council that we go back to ERYC and request a one year extension at £500 per annum.

### **2025-55-AM: Derwent Park. To receive an update from the Clerk, report back from maintenance works, update on future plans and agree any actions.**

Councillor Roberts reported Councillor Howard had received offers of three containers to form the start of a new Youth Hub. The Clerk reported works to remove the damaged equipment and repair the floor had been agreed with Kompan and works would be scheduled shortly. She also reported she has chased up ERYC regarding the change of use of some of the land, with no response yet – will be chased up again.

### **2025-56-AM: Howden Marsh Update and Marsh Management Plan. To receive an update from the Clerk and Councillor Roberts, plus quotes for agreed equipment to agree.**

Committee approved the purchase of two new pieces of equipment at £1,900 and £1,099. Councillor Roberts reported that bailing would take place shortly in the meadow and the new equipment would make this process easier moving forwards. Works had been made to the boardwalk and foliage cut back around the boardwalk. The Town Run team had undertaken a site walkaround and were happy with the route.



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**2025-57-AM: Community Woodland. To receive update from Councillor Roberts, agree any actions and/or make any recommendations to Full Council.**

Councillor Roberts reported that the next round of Lottery Funding was due to open, while a meeting with the Commuted Sums team from ERYC was scheduled. If successful this could provide the part match funding the lottery requires.

**2025-58-AM: Streets and Amenities. To receive an update from the Clerk.**

- 1) Eon Issues – The Clerk reported that since May Eon have been chasing for the electricity due at a property on Milton Close. Despite numerous emails and calls with Eon they are now wanting proof the Town Council does not have responsibility for this property. Agreed that if the next letter does not resolve the issue to report to the Ombudsman.
- 2) Changing Place – The Clerk updated Council on the vandalism issue at the Changing Place building. There is a crime number and anybody who witnessed anything suspicious is asked to report to the Police. As the bed has been damaged this is a specialist issue and the first available engineer appointment is Wednesday August 13<sup>th</sup>.
- 3) Sculpture Damage – The Clerk reported she was having problems locating a specialist company to fix the dislodged sculpture. Councillor Roberts to speak to a local building firm to see if they can assist.
- 4) CCTV – The Clerk reported she had met with the installation team and works should be able to start within the coming weeks. Agreed the proposed locations were suitable, two on the Shire Hall to cover the Market Place and one on a lamppost to cover the ERYC public toilets and the Changing Place building.

**2025-59-AM: Howden Events/Tourism and Marketing. To receive report from the Tourism and Marketing Officer, agree any actions and/or make any recommendations to Full Council.**

Agreed the Tourism Officer to organise the cherry picker to enable the take down of the town bunting. A report was presented to Committee with an updated price for traffic management for Remembrance Sunday including parking suspension. Committee requested to check whether this would be policed – to be reported back to Full Council.

**2025-60-AM: Site Safety Sheets. To receive a report from the Clerk and agree any actions.**

All site safety sheets are up to date.

**2025-61-AM: Correspondence.**

Councillor Drury reported he had been contacted regarding a tree overhanging a property on Hailgate. Councillor Young to flag this with the Ashes Playing Fields Trust.

**2025-62-AM: Items for Next Agenda.**

Standing Items, OFS.

**2025-63-AM: Date of Next Meeting: Tuesday October 14<sup>th</sup> 2025 at 6.30pm (Please note this is the second Tuesday of the month and as per the issued annual meeting dates).**

The meeting closed at 7.16pm