



Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday June 17th 2025 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Chair), McLellan, Pears, Drury, Hart, Clarke, Long, Young, Blee, Ward, Cave

In Attendance: Town and Tourism Marketing Officer

Clerk: S Boggitt

2025-109-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Coutts and Howard – accepted.

2025-110-FC: Declaration of Interest –

2026-110.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2026-110.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2025-111-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

No members of the public presents.

2025-112-FC: Minutes of the Town Council meeting held Wednesday May 21st 2025 – to agree and approve as a true record.

The minutes of the Town Council meeting held Wednesday May 21st 2025 were received and agreed and approved as a true record.

2025-113-FC: Minutes of the Amenities Committee Meeting held Tuesday June 3rd 2025 – to receive and approve any recommendations.

The minutes of the Amenities Committee meeting held Tuesday June 3rd 2025 were received. Council approved the Committee recommendation to investigate further the development of Derwent Play Park with a 'Youth Hub' replacing the area with the damaged equipment. Council also approved the Committee recommendation to request the lease of the Old Fire Station with East Riding of Yorkshire Council remains the same.

2025-114-FC: Minutes of the Planning Meeting held Tuesday June 3rd 2025 – to receive and approve any recommendations.

The minutes of the Planning meeting held Tuesday June 3rd 2025 were received with no recommendations to approve.

2025-115-FC: Delegated Decisions. To ratify emergency delegated decisions that were invoked as per Standing Orders.

The delegated decisions were ratified. (Hanging Basket Contract and Insurance Renewal)



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2025-116-FC: Internal Audit Report. To receive and approve the year end internal audit report and action plan.

The year end internal audit report and action plan was received and approved.

2025-117-FC: AGAR 2024/2025 – To consider and approve the following in accordance with the Accounts and Audit Regulations (i) Section 1 – Annual Governance Statement 2024/2025 (and agreeing answers to any NO questions). (ii) Section 2 – Accounting Statements 2025/2025. (iii) Confirmation of the dates for the period of public rights.

Section 1 and Section 2 of the AGAR were agreed and signed. There were no NO questions to agree answers to and the dates for public rights of notice were agreed as June 19th 2025 – July 30th 2025. The Clerk to send all relevant documents to the external auditor and report back to Full Council. The Clerk was thanked for her work.

2025-118-FC: CCTV. To receive report and update from the Clerk and to agree any actions.

Following the agreement for CCTV at the last Full Council meeting, the Clerk reported that ERYC were in the process of procuring the equipment and the Shire Hall were being kept up to date regarding installation.

2025-119-FC: Humberside Police Requests. To agree areas to request for community speedchecks and any other matters.

The Chair reported a meeting is to take place between representatives of Humberside Police, himself and the Clerk – the following areas were raised as areas of concern for speeding and to be put forward for potential speedwatch areas. Station Road/Wood Lane (high priority), Howdendyke Roundabout (high priority), Shelford Avenue, Pinfold Street, Hailgate, Treeton Road (particularly after 9pm), Knedlington Road, the A614 near Rosewoods (following the implementation of the new 30mph), Selby Road, Buttfield Road (one-way). Councillor Drury noted the traffic issues with vehicles mounting the pavement to turn around on Selby Road using Baker Drive as a dangerous turning point. It was also noted by the Chair, that the trial of speed detection devices in Bubwith would not be rolled out across the authority due to the cost and time implications.

2025-120-FC: How-G. To receive update from the Chair and agree any actions.

The Chair reported he had received notification that works on the new road had started and all outstanding items had been signed off.

2025-121-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

The Tourism and Marketing Officer revealed the winning postcard designs. 4,000 have been ordered and will be available free of charge in shops and other businesses across Howden. There is a going to be a summer teddy bear hunt around Howden with Visit Howden teddies hidden across multiple locations in Howden. It was also agreed to raise with the Shire Hall that future funded cinemas (agreed Town Council contribution of £150 per film) could be made free to people to encourage more attendees; confirmed there was no further financial implication to Council.

2025-122-FC: Ashes Committee. To receive the latest minutes and agree any actions, and to receive report from the Clerk on disability swing proposal.



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There were no minutes to share and no updates on the disability swing since the Amenities Committee.

2025-123-FC: Finance May/June. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of finance package reports to receive and accept.

A copy of the June monthly schedule with voucher numbers for each invoice received, alongside bank reconciliations (Co-Op) up to May 27th 2025, (CCLA) up to June 11th 2025 and (NS&I) up to May 21st 2025 were received. The bank reconciliations were agreed and signed by the Chair and Council approved the payments of £28966.00 for June to be made.

2025-124-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard was not in attendance so no report to receive.

2025-125-FC: Correspondence.

The Clerk reported Howden Show had requested the use of the tractor again for this year's show – confirmed for insurance purposes only members of the Town Council to use the tractor. The Clerk also requested some Councillor presence at the Stronger Together event on Monday June 30th.

2025-126-FC: Items for next agenda.

Speeding/Police Issues.

2025-127-FC: Date of Next Meeting: Tuesday July 15th 2025 at 7pm.

The meeting closed at 7.53pm.