



## Howden Town Council



Minutes of the meeting of the Resources and Asset Management Committee held on Tuesday May 13<sup>th</sup> 2025 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Blee (Chair), Drury, Pears, Cave, Roberts

Clerk: S Boggitt

### **2025-23-RAM: Apologies for absence – to receive and accept.**

Apologies were received from Councillor Clarke – accepted.

(Note non-attendance from Councillors Long and Ward)

### **2025-24-RAM: Declaration of Interest –**

2025-24.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-24.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2025-25-RAM: Minutes of the meeting held Tuesday March 11<sup>th</sup> 2025 – to agree and approve as a true record.**

The minutes of the meeting held Tuesday March 11<sup>th</sup> 2025 were received and agreed and approved as a true record.

### **2025-26-RAM: Annual Budget. To review the Year-End budget and make any recommendations to Full Council.**

The Year-End budget was reviewed and there were no recommendations to Full Council.

### **2025-27-RAM: New Bank Account. To make resolution and sign appropriate documents to open new Hinckley and Rugby Bank Account.**

It was resolved to open the new Hinckley and Rugby Bank Account, to make initial deposit of £5,000, to sign all the relevant paperwork and to nominate the Clerk/RFO and Councillors Blee, Roberts and Drury as signatories.

### **2023-28-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Bio-Diversity Policy (No updates), Crime and Disorder Policy (No updates), Publication Scheme and Standing Orders (Updated).**

All the policies were recommended to Full Council for adoption.

### **2025-29-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations.**

The Risk Management Scheme was reviewed with no recommendations. It was agreed the Clerk to look into developing a Business Continuity Plan.



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**2025-30-RAM: Action Plan. To review, make changes and accept the Howden Town Council Action Plan.**

The Action Plan was reviewed and accepted.

**2025-31-RAM: Asset Register. To review and accept.**

The Asset Register was reviewed and accepted.

**2025-32-RAM: Correspondence.**

None.

**2025-33-RAM: Items for Next Agenda.**

Election of Chair, Business Continuity Plan.

**2025-34-RAM: Date of Next Meeting: Tuesday July 8<sup>th</sup> at 7.15pm.**

The meeting closed at 7.33pm.