



## Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday March 18th 2025 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Chair), Pears, McLellan, Ward, Hart, Long, Clarke, Howard, Young, Blee

In Attendance: Tourism and Marketing Officer, Member of the Press

Clerk: S Boggitt

### **2025-42-FC: Apologies for absence – to receive and accept.**

Apologies were received from Councillors Cave, Coutts and Drury – all accepted.

### **2025-43-FC: Declaration of Interest –**

2025-43.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-43.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

**2025-44-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).**

There were no members of the public present.

**2025-45-FC: Minutes of the Town Council meeting held Tuesday February 18th 2025 – to agree and approve as a true record.**

The minutes of the meeting held Tuesday February 18<sup>th</sup> 2025 were received and agreed and approved as a true record.

**2025-46-FC: Minutes of the Resource and Asset Management Committee Meeting held Tuesday March 11<sup>th</sup> 2025 – to receive and approve any recommendations.**

The minutes of the Resource and Asset Management Committee held Tuesday March 11<sup>th</sup> 2025 were received. Council approved the recommendations and resolved to adopt both the Media and the Lone-Working Policy.

**2025-47-FC: Delegated Decisions. To ratify response to ERYC on the East Riding Local Plan Update – The Draft Open Space SPD and the Draft Housing Needs SPD.**

The decisions were ratified.

**2025-48-FC: Traffic Regulation Orders. To receive update to the TRO (Station Road, The Hall Spinney, Bridgegate, Flatgate, Hopyard Court, Hull Road Avenue, Hull Road) following Council comments and agree any actions.**



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Following the shared response from East Riding Council regarding the reasons for not fulfilling our request for an extension of the 20mph limit on Station Road past the school entrance, it was agreed to reply to them not accepting their argument or reasons.

**2025-49-FC: CCTV. To receive update from the Clerk and agree any actions.**

The Clerk reported she had met with ERYC regarding their CCTV contract. Locations had been looked at and infrastructure discussed. Agreed to continue to move forwards with this and bring back costings to the next meeting.

**2025-50-FC: Hanging Baskets Contract. To receive update from the Clerk, receive tender documents (anonymised) and agree contractor for 2025.**

The Clerk reported she had sent four tenders out to separate companies, but only one could fulfil the full watering requirements. Council resolved to accept this tender and awarded it to Antifreeze (York).

**2025-51-FC: How-G Update. To receive update from the Chair and agree any actions.**

The Chair reported that following a meeting with Jonathan Atkinson an update had been given on the works for the relief road. The date for tenders had closed and ERYC would be giving an update on this in the coming weeks, with works scheduled to start around May 2025.

**2025-52-FC: East Riding Ward Boundary Review. To receive Boundary Commission consultation and agree Council response to the recommendations.**

Following discussion Council agreed response to the recommendations.

**2025-53-FC: East Riding Community Governance Review. To receive the final ERYC plan and documents and agree any actions.**

Following discussion Council agreed response to the plan – noting that the consultation period had ended but Council feeling was strong that our recommendations had not been listened to.

**2025-54-FC: Wheelchair Swing. To receive report from Councillor Pears and agree any actions.**

Councillor Pears presented a proposal for a wheelchair swing in Howden with letters of support. The only place deemed suitable would be near the existing play park in the Ashes. Concerns were raised whether we could locate our own equipment on somebody else's land, so while Council agreed this was an idea to move forward it was also agreed to get advice from ERNLCCA. This will be discussed at the next Amenities Committee meeting if information is available.

**2025-55-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.**

It was reported the first of the cinema dates in collaboration with The Shire Hall had been agreed for Friday April 4<sup>th</sup>. Tickets are now on sale for these. A successful bid for a grant for VE celebrations had been accepted with plans now in place for the event on Thursday May 8<sup>th</sup> 2025. Council agreed not to purchase the VE Day flag at a cost of more than £200 – the Union Flag would be raised instead (Howden Minster were also happy with this). Vintage Day Committee had requested the use of the market stalls for Vintage Day – agreed they could use them but would potentially need to erect them themselves if there were no volunteers available on the day.



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### **2025-56-FC: Ashes Committee. To receive the latest minutes and agree any actions.**

The draft minutes for February were received.

### **2025-57-FC: Finance February/March. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of SCRIBE reports to receive and accept.**

A copy of the February and March monthly schedules with voucher numbers for each invoice received. Council approved the payments of £7192.59 for February since the last meeting and £14790.41 for March to be made. The clerk reported there were no bank reconciliations to be received as the statement had finished halfway through a date, so couldn't reconcile properly.

### **2025-58-FC: Monthly Checklist. To receive the Clerk's monthly checklist.**

Received.

### **2025-59-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.**

Councillor Howard reported there had been 740 responses received from the Youth Engagement survey – these responses would be used to create some grant bids for projects. He reported there had been some interest from Goole Boxing Club in doing outreach in Howden. Council agreed the wording to the previously agreed open letter regarding the closure of Goole Hospital.

### **2025-60-FC: Correspondence.**

- 1) Howden Barbers – received complaints about the frontage of the new business on Bridgegate. This has already been removed before the meeting.
- 2) From Howden Minster PCC – asking Council for support in requesting residents move their bins from Churchside as this area is joint responsibility of the PCC and HTC.
- 3) Residents Concerns School Crossing – residents have requested some sort of crossing outside the Infant and Junior School. To be put on Planning agenda for correspondence with ERYC who are responsible for this.

### **2025-61-FC: Items for next agenda.**

Wheelchair swing, Standing Items.

### **2025-62-FC: Date of Next Meeting: Tuesday April 15<sup>th</sup> 2025 at 7pm.**

The meeting closed at 8.56pm.