



## Howden Town Council



Minutes of the meeting of the Resources and Asset Management Committee held on Tuesday March 11th 2025 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Blee (Chair), Roberts, Pears, Drury, Long, Ward, Clarke

Clerk: S Boggitt

### **2025-12-RAM: Apologies for absence – to receive and accept.**

Apologies were received from Councillor Cave – accepted.

### **2025-13-RAM: Declaration of Interest –**

2025-13.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-13.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2025-14-RAM: Minutes of the meeting held Tuesday January 14<sup>th</sup> 2025 – to agree and approve as a true record.**

The minutes of the meeting held Tuesday January 14<sup>th</sup> 2025 were received and agreed and approved as a true record.

### **2025-15-RAM: Annual Budget. To review the budget at end of January 2025 (5/6 of the financial year) (83.3 percent) and make any recommendations to Full Council.**

The budget was reviewed with no recommendations.

### **2023-16-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Media Policy and Lone-Working Policy (No Changes)**

The Media Policy and the Lone-Working Policy were recommended to Full Council for adoption.

### **2025-17-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations.**

The Risk Management Scheme was reviewed with recommendation to amend the named bank accounts to 'our banking arrangements'.

### **2025-18-RAM: Action Plan. To review, make changes and accept the Howden Town Council Action Plan.**

The Action Plan was reviewed with updates accepted.

### **2025-19-RAM: Asset Register. To review and accept.**



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The Asset Register was reviewed and accepted with the note to amend three disposed items as disposed. (NB the Asset Register is now on SCRIBE and links into the AGAR at Year End)

### **2025-20-RAM: Correspondence.**

The Clerk reported the problems she has had with NS&I in trying to get money from the account and gain a statement, due to their policy of everything must be in writing. Letters have been sent but no correspondence back and they will not talk about the account on the phone as the account conditions are it must be in writing via post not email. She will investigate another further account. Will update at the next RAM meeting.

### **2025-21-RAM: Items for Next Agenda.**

Bank account update.

### **2025-22-RAM: Date of Next Meeting: Tuesday May 13th 2025 at 7.15pm.**

The meeting closed at 7.32pm.