



## Howden Town Council

Minutes of the meeting of the Amenities Committee meeting held on Tuesday February 4<sup>th</sup> 2025 at 7.15pm at the Town Council Offices, 17 Bridgegate, Howden.

Present: Councillors Drury (Chair), Clarke, McLellan, Howard, Roberts, Cave

In Attendance: Councillor Coutts, L Smith (Town and Tourism Marketing Officer)

Clerk: S Boggitt

### **2025-01-AM: Apologies for absence – to receive and accept.**

Apologies were received from Councillors Hart and Young – accepted.

### **2025-02-AM: Declaration of Interest –**

2025-02.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-02.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2025-03-AM: Minutes of the meeting held Monday December 2<sup>nd</sup> 2024 – to agree and approve as a true record.**

The minutes of the meeting held Monday December 2<sup>nd</sup> 2024 were received and agreed and approved as a true record.

### **2025-04-AM: Derwent Park. To receive an update from the Clerk, agree any actions and make any recommendations to Council.**

The Clerk reported that potholes on the road leading to the park were getting worse and had been reported to East Riding of Yorkshire Council.

### **2025-05-AM: Howden Marsh Update and Marsh Management Plan. To receive an update from the Clerk and Councillor Roberts, agree any actions and make any recommendations to Council.**

Councillor Roberts reported two days of work had been completed, clearing out the willows, felling and pollarding. This had opened up space and created a new habitat for wildlife. There are 400 new trees to be planted including oak, hazel, hawthorn and crab apple. Planting due to start following Sunday morning. Howden Scouts have worked on birdboxes and these have been placed around the Marsh.

### **2025-06-AM: Streets and Amenities. To receive an update from the Clerk and agree any actions. (To include date to erect the town Bunting for Vintage and VE Day celebrations and Christmas lights take down).**

Agreed date of Sunday April 27<sup>th</sup> to erect the town bunting, before Vintage Day and VE Day celebrations. Agreed to leave this up throughout the summer until at least Howden Show weekend. It was also agreed to leave the Christmas garlands switched on down Vicar Lane until the end of March. A date could not yet be agreed for the taking down of the remaining Christmas lights as there was no machinery available.



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### **2025-07-AM: APFT/TC Walkaround. To receive update from the Clerk.**

The Clerk reported a walkaround had taken place with herself, Councillor McLellan and Councillor Pears from Council and members of the Ashes Playing Field Trust. She reported the walkaround had been beneficial with information shared about upcoming events and fundraising idea. A wheelchair swing was discussed (Further information on 2025-12-AM)

### **2025-08-AM: CCTV Update. To receive an update from the Clerk and agree any recommendations.**

The Clerk reported she had started initial queries about town CCTV. Due to the complexities and legalities around public CCTV there are more enquiries that need to be made. She reported she had made contact with many Town Councils and the ICO. Update to made at a later meeting.

### **2025-09-AM: Open Spaces Contract. To receive request for an increase of £500 per annum for the open spaces contract and agree to recommend to Council.**

Agreed.

### **2025-10-AM: Hanging Baskets Contract. To receive report from the Clerk regarding the cease in trading of Hortwell Horticulture and agree emergency tender process.**

The Clerk reported that Hortwell Horticulture had sent notification of their immediate closure meaning they are unable to fulfil this year's contract. The tender document was agreed. To open straight away with a decision made at March Full Council.

### **2025-11-AM: Howden Civic Society Accessible Town. To receive report from the Clerk and agree any actions.**

Committee agreed to fully support the Civic Society in their accessible town initiative.

### **2025-12-AM: Howden Disability Swing. To receive report from the Clerk and agree any actions.**

Following discussions at the APFT/HTC walkaround regarding a wheelchair swing, put forward by Councillor Pears, the Clerk shared images and quote for a swing. The Ashes have agreed in principle to allowing an area to be used if HTC funded the swing (this could potentially be purchased with S106 monies). Committee agreed to ask Councillor Pears to present at the March Full Council meeting.

### **2025-13-AM: Howden Events/Tourism and Marketing. To receive report from the Tourism and Marketing Officer and agree any actions.**

It was reported plans are well underway for VE Day celebrations with a funding pot open from ERYC to cover the costs. Plans have been made with the Shire Hall to open up the cinema three/four times a year. To be reported back when costings have been finalised. SHAKE are planning a fairy trail round Howden Marsh for two weeks in the summer holidays. Councillor Cave mooted the idea of a nature trail around the Marsh also.

### **2025-14-AM: Community Woodland. To receive update from Councillor Roberts and make any recommendations.**

Councillor Roberts reported himself and Councillor Cave had worked on an EOI for lottery funding to purchase the land. As the application would be for the larger funding pot there would



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also be funds available for shelters and community engagement programmes. The Chair thanked them both for their work on this.

**2025-15-AM: Site Safety Sheets. To receive a report from the Clerk and agree any actions.**

All sheets reported as up to date.

**2025-16-AM: Correspondence.**

The Clerk reported she had received updated information about the relief road works. This would be presented to Full Council on February 18<sup>th</sup>.

**2025-17-AM: Items for Next Agenda.**

Councillor Howard – Open Spaces.

**2025-18-AM: Date of Next Meeting: Tuesday April 1<sup>st</sup> 2025 at 6.30pm.**

The meeting closed at 8.31pm.