



Howden Town Council



Minutes of the Meeting of Howden Town Council held Tuesday January 21st 2025 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Chair), Drury, Clarke, Pears, Blee, Long, McLellan, Howard

In Attendance: L Smith (Town and Tourism Marketing Officer), Co-Option Candidate, J Edwards, 2 representatives from Humberside Police, 2 Members of the Public, 1 Member of the Press.

Clerk: S Boggitt

2025-01-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Cave, Hart, Ward and Young – accepted.

2025-02-FC: Declaration of Interest –

2025-02.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2025-02.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2025-03-FC: Co-Option. To vote on the co-option for the one vacant seat. (Attached) (The elected councillor will sign their declaration of acceptance and sit on Council immediately)

Following co-option Katharine Coutts received a majority vote for the one vacancy. Ms Coutts signed the declaration of acceptance and sat on Council straight away.

2025-04-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

A member of the public raised concerns about traffic issues (agenda item 2025-06-FC) and another member was interested in the PROW (agenda item

2025-05-FC: Minutes of the Town Council meeting held Tuesday December 10th 2024 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday December 10th 2024 were received and agreed and approved as a true record.

2025-06-FC: Road Safety. To receive report and presentation from Councillor Howard and local residents, about concerns regarding traffic and pedestrians at Station Road/Bridgegate/Flatgate and agree any actions.

Councillor Howard and local resident J Edwards reported and presented on the traffic and pedestrian issues surrounding the Bridgegate/Station Road/Flatgate junction. With increased pedestrians using this junction, particularly from home to school and vice versa, residents would like some traffic calming measures put in place. ERYC have already stated they are not in a position to install any at this time. Council agreed to support further lobbying from the



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residents to ERYC and to take part in pedestrian/traffic surveys to feed back to ERYC. Concerns were also raised about the speed of traffic down Flatgate. Police officers in attendance agreed to undertake speed checks in this area and encouraged people with CCTV, doorbell or dashcam footage to upload this to the Police portal.

2025-07-FC: Howden Anti-Social Behaviour. To welcome PCSO Becky Addinell to discuss anti-social behaviour, discuss potential solutions and agree any actions.

Council welcomed PCSO Becky Addinell and Sergeant Hobman to talk about the increased reports of anti-social behaviour in the town. It was agreed to pursue the idea of CCTV subject to relevant funding and permissions. The Clerk to report back to Amenities Committee.

2025-08-FC: Minutes of the RAM meeting held Tuesday January 14th 2025– to receive and approve any recommendations. (NB Budget and Precept recommendation agenda item 2025-09-FC)

The minutes of the RAM Committee meeting held Tuesday January 14th were received. Recommendations from the meeting to be discussed in item 2025-09-FC.

2025-09-FC: Budget and Precept 2024/2025. To agree the recommended budget and set the precept. For resolution.

Council approved the recommended grant payments, budget and precept as set out below.

(This includes Council expenditure of £195,069.74 plus an additional £79,749.98 of grants)

(See below for grant details)

- 1) Howden Ashes Playing Field. £64,668 was requested. **£27,500** was agreed– made up of **£19,000** for grass cutting, **£3,500** for hedge maintenance and **£5,000** for the purchase of new bins.
- 2) Howden Shire Hall. £30,000 was requested. **£19,300** was agreed– agreed to pay half of the full cost of pointing of the main building.
- 3) A Shining Light. £5550 was requested. **£2775** was agreed – agreed to pay half of the grant requested.
- 4) Art4All. £1,000 was requested - **£1,000** was agreed.
- 5) Goole and Howden Ramblers. £800 was requested - This application was denied.
- 6) Goole GoFar. £2252 was requested - This application was declined.
- 7) HomeStart. £5204 was requested - **£3,000** was agreed towards the running costs.
- 8) Howden Archaeological Society. £4999.90 was requested - this application was declined.
- 9) Howden Bowls Club. £1550 was requested - **£750** was agreed as half the amount of the total project.
- 10) Howden CIC. £7310 was requested - **£4,080** was agreed to pay for the youth worker sessions.
- 11) Howden Minster PCC. £1,000 was requested - **£1,000** was agreed.
- 12) Howden Pre-School. £2785 was requested - **£1,400** was agreed.
- 13) Howden Show. £1694.98 was requested - **£1694.98** was agreed.
- 14) Howden Scouts. £20,000 was requested - **£5,000** was agreed.
- 15) SHAKE. £2,500 was requested - **£2,000** was agreed.
- 16) Howden WarHorses. £52,000 was requested – This application was declined.
- 17) Howden Vintage Day. £2,000 was requested - **£2,000** was agreed.
- 18) Howden AFC. £16,500 was requested - **£8,250** was agreed if the rest can be match-funded.



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A budget of £274,819.72 was agreed with predicted income of £1550 and a supplement of £2,000 from underspend resulting in a recommended precept of £271,269.72. This equates to an increase of £9.83 per annum per Band D property.

2025-10-FC: Planning Applications – to discuss, agree and submit the Council’s observations and comments.

[PLAN/24/03673/PLF](#) Installation of 1no. motor control centre (MCC) kiosk and Howden Broad Lane Waste Water Treatment Works, Broad Lane, Howden, East Riding of Yorkshire.

The Town Council makes no observations on this application.

2025-11-FC: Howden Marsh PROW. To receive response from ERYC and agree any further actions.

The response was received with no further comment. However, it was agreed to support Mr Screeton if he decided to pursue this further.

2025-12-FC: Community Governance Review. To receive the confirmation of final recommendations.

The review and recommendations were received.

2025-13-FC: Knedlington Crossroads Update. To receive update from the Clerk and agree any actions.

The Clerk and Councillor Howard reported works have started to update the Knedlington crossroads following a long period of consultation. New road signs are to be installed, and the junction mouth adapted.

2025-14-FC: Policies. To review, agree and adopt Safeguarding Policy.

The Safeguarding Policy was adopted.

2025-15-FC: CCLA Account. To agree amount to be transferred from NS&I account and authorise the Clerk to action.

Agreed to authorise the Clerk to transfer £85,000 from the NS&I account to the CCLA account.

2025-16-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

It was reported the new map and signage boards were near completion and hope to be up around the beginning of March. Council agreed to the request of AndMarketing to use the Visit Howden website as part of their self-nomination to the Goole and Howdenshire Business Awards. A date to be made to take down the Christmas lights once the equipment is available.

2025-17-FC: Ashes Committee. To receive the latest minutes, update from the Clerk on the joint walkaround and agree any actions.

The draft minutes from the November were received. The Clerk gave a brief overview of the joint Ashes/TC walkaround with the full report to Amenities in February.



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2025-18-FC: Finance December/January. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of SCRIBE reports to receive and accept.

A copy of the December and January monthly schedules with voucher numbers for each invoice received, alongside bank reconciliations up to December 24th 2024 were received. Council approved the payments of £6999.42 for December since the last meeting and £5993.63 for January to be made. The bank reconciliation was agreed and signed by the Chair.

2025-19-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

The monthly checklist was received.

2025-20-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard reported the Community Shed was to open as a Warm Space in the coming weeks with definitive times to be shared soon. The Youth Engagement Programme was well underway with the survey nearing completion. He reported the Streetscene team at ERYC have agreed to look at warning signage for Vicar Lane after the recent incident where a vehicle became stuck between two buildings attempting to drive down Vicar Lane. He also requested an agenda item for the February meeting for the Council to agree to support the campaign to keep Goole Hospital open.

2025-21-FC: Correspondence.

None.

2025-22-FC: Items for next agenda.

Traffic issues update, Goole Hospital campaign, standing items.

2025-23-FC: Date of Next Meeting: Tuesday February 18th 2025 at 7pm.

The meeting closed at 8.39pm.