



Howden Town Council

Minutes of the meeting of the Resources and Asset Management Committee held on Tuesday July 9th 2024 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Blee, Pears, Drury, Long

Clerk: S Boggitt

2024-34-RAM: Election of Chair.

Councillor Drury proposed Councillor Blee for the position of Chair. There were no further nominations and Councillor Blee accepted. Resolved.

2024-35-RAM: Apologies for absence – to receive and accept.

Apologies were received from Councillors Roberts and Ward – accepted.

2024-36-RAM: Declaration of Interest –

2024-36.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2024-36.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2024-37-RAM: Minutes of the meeting held Tuesday May 14th 2024 – to agree and approve as a true record.

The minutes of the meeting held Tuesday May 14th 2024 were received and agreed and approved as a true record.

2024-38-RAM: Annual Budget. To review the budget to the end of May.

The budget figures were received and reviewed. No actions.

2023-39-RAM: Ear Marked Reserves. To agree figures in EMR.

The figures relating to the end of year bank balance were reviewed. Committee agreed to the Clerk's recommendation to increase the Contingency Reserve. £10,000 to moved to the CR and a further £3,000 into the Equipment Repair and Reserve line.

2024-40-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations.

The Risk Management Scheme was reviewed. Noted to change any mention of RIALTAS and make it more generic (Council approved finance package).

2024-41-RAM: Allotment Rent. To review current allotment rental and make any recommendations.

Committee agreed to keep the rental at £200 per annum.



2024-42-RAM: Levelling Up. To receive report from the Clerk about updated guidance on funding churches.

The Clerk reported that due to a change in interpretation of the Local Government Act (NALC Legal Briefing L02-23) a change has been made and Town and Parish Councils do now have a power to spend monies on churches, however it was confirmed that there is no obligation to do so.

2023-43-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Debit Card Policy (NEW), Financial Regulations (NEW), Standing Orders (Updated).

RAM recommended Council adopt the Debit Card Policy, Financial Regulations and Standing Orders.

2024-44-RAM: Asset Register. To review and accept.

The Asset Register was reviewed and accepted with no changes.

2024-45-RAM: Correspondence.

None.

2024-46-RAM: Items for Next Agenda.

Policy updates, Grant Scheme.

2024-47-RAM: Date of Next Meeting: Tuesday September 10th 2024 at 7.15pm.

The meeting closed at 7.38pm.