



Howden Town Council

Minutes of the Meeting of Howden Town Council held Tuesday July 16th 2024 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Chair), Pears, Ward, Long, McLellan, Clarke, Hart, Drury, Howard, Young

In Attendance: L Smith (Tourism and Marketing Officer), Member of the Press

Clerk: S Boggitt

2024-126-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Blee and Cave – both accepted.

2024-127-FC: Declaration of Interest –

2024-127.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2024-127.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2024-128-FC: Co-Option. To vote on the co-option of one Councillor for the one vacant seat. For resolution. (NB Elected Councillors will sign their declaration of acceptance and sit on Council immediately)

There were no applications in this round of co-option. Agreed to defer until the September meeting, with notices going out mid-August.

2024-129-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

There were no members of the public present.

2024-130-FC: Minutes of the Town Council meeting held Tuesday June 18th 2024 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday June 18th 2024 were received and agreed and approved as a true record.

2024-131-FC: Minutes of the Planning Committee meeting held Tuesday July 2nd 2024 – to receive and approve any recommendations.

The minutes of the Planning Committee meeting held Tuesday July 2nd 2024 were received with no recommendations to approve.



2024-132-FC: Minutes of the Resources and Asset Management Meeting held Tuesday July 9th 2024 – to receive and approve any recommendations.

The minutes of the Resources and Asset Management Committee meeting held Tuesday July 9th were received. Council resolved to approve the Debit Card Policy and updated Financial Regulations and Standing Orders.

2024-133-FC: Local Council Award Scheme. To receive confirmation from the Clerk that the Council has achieved and been awarded the Foundation Award.

The Clerk reported that she had received confirmation that the Council had been successful in achieving the foundation award of the Local Council Award Scheme. She was also proud to announce that at the current time Howden Town Council is the only Council in the East Riding of Yorkshire to have achieved this. Council thanked the Clerk for her hard work in achieving this award.

2024-134-FC: 20mph Update. To discuss and agree Council response to the ERYC Limit Extension proposal, additional 20mph speed limit trial request and, following report from the Clerk, agree any actions in relation to potential speed cameras.

Council agreed to respond to the ERYC proposal to extend the 20mph zone in Howden stating they support the proposal but would like it extending further up Station Road to the Senior school entrance and further down Hull Road towards the A614 roundabout. It was also requested that additional markings/signage become available and reinstating the markings which have faded. Councillor Roberts and Howard both spoke of speed awareness cameras and SIDs and would report back on these at either Planning or the next Full Council meeting.

2024-135-FC: Yorkshire Water Update. To receive update from Councillor Howard and agree any actions.

Councillor Roberts reported that we had received confirmation of a new project from Yorkshire Water costing almost £6 million. A new water main will be built underneath the M62 and a new storage tank will be built to hold excess storm water. It's hoped this will alleviate the current issues facing the town and pre-empting any issues that may arise once building works start on How-G.

2024-136-FC: Ward Boundary Review. To receive update from the Clerk and clarification of Teams meeting with ERYC.

The clerk confirmed the online boundary review briefing will take place on Thursday July 18th at 6.30pm and the link had been sent to all Councillors.

2024-137-FC: Howden Minster. To receive update from the Chair on request for funds towards path resurfacing and update from English Heritage and the Diocese regarding general maintenance and to agree any actions.

Council resolved to pay towards the path resurfacing at Howden Minster with a maximum contribution of half the quote (£1,125). This was made with the request that vehicular access be restricted to this area as during site safety inspections it has been noted we believe it is the vehicular access that has caused/exacerbated the issues with the path.

2024-138-FC: Tourism and Marketing Officer Report. To receive report and agree any actions, including agreement of purchase of Christmas lights following successful grant bid.



The Tourism and Marketing officer started by thanking all those who had played a part in Howden Show and thanked Council for the use of the tractor. She reported she had put in a grant bid for £5,000 to the Do it for East Yorkshire funding pot towards new Christmas lights. The total cost of the project is almost £6,500 using a further £1,000 from budget and £500 from reserves. This leaves some monies for an electrician to check all the fuse boxes which was agreed needing doing ASAP. Council resolved that if the grant application is successful then the agreed lights can be purchased without coming back to Council. She also reported a grant had been identified for new street signage, however this was in its infancy at the moment and no decisions had been made as it's a much bigger project collaborating with other agencies.

2024-139-FC: Ashes Committee. To receive the latest minutes and agree any actions.

There were no minutes to receive. The Clerk noted there had been a high number of complaints to the Council in relation to APFT communication with local businesses regarding relocation of ERYC bins. It was agreed to call a meeting with the Chair to see if there was any collaborative solution to this as there has been widespread misinformation that it is in fact the Council that have demanded the bins be moved.

2024-140-FC: Finance June/July. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.

A copy of the June and July monthly schedules with voucher numbers for each invoice received, alongside bank reconciliations up to the middle of May (Co-Op). Council approved the payments of £13365.98 for June since the last meeting and £15611.05 for July to be made. The bank reconciliation was agreed and signed by the Chair.

2024-141-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

The checklist was received.

2024-142-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard reported he had been working with Howden AFC to get S106 monies towards securing usable pitches. He informed Council that the Youth Engagement Scheme would be starting over the summer holidays with some finer details to be ironed out before it would be fully advertised, though it was thought that with HAF funding there would be activities on Wednesday evenings and with Town Council funding a reach out youth worker in the town on Tuesday evenings through the summer holidays. He also reported that the Community Shed was progressing well and, funding dependent, could open in August.

2024-143-FC: Items for next agenda.

APFT.

2024-144-FC: Date of Next Meeting: Tuesday August 13th 2024 at 7pm (Please note this is the second Tuesday of the month due to Clerk holiday but as per schedule sent at beginning of the Council year)

The meeting closed at 8.41pm.