



Howden Town Council

Minutes of the Meeting of Howden Town Council held Tuesday March 19<sup>th</sup> 2024 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Chair), McLellan, Long, Clarke, Pears, Drury, Howard, Cave, Blee, Young, Ward

In Attendance: L Smith (Tourism and Marketing Officer), Member of the Press

Clerk: S Boggitt

**2024-42-FC: Apologies for absence – to receive and accept.**

Apologies for absence were received from Councillors Hart and Ashton – All accepted

**2024-43-FC: Declaration of Interest –**

2024-43.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2024-43.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

**2024-44-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).**

No members of the public present.

**2024-45-FC: Minutes of the Town Council meeting held Tuesday February 13<sup>th</sup> 2024 – to agree and approve as a true record.**

The minutes of the Town Council meeting held Tuesday February 13<sup>th</sup> 2024 were agreed and approved as a true record.

**2024-46-FC: Minutes of the Amenities Committee Meeting held Friday February 23<sup>rd</sup> 2024 – to receive and approve any recommendations.**

The minutes of the Amenities Committee held Friday February 23<sup>rd</sup> 2024 were received with no recommendations to approve.

**2024-47-FC: Minutes of the Planning Committee Meeting held Tuesday March 5<sup>th</sup> 2024 – to receive and approve any recommendations.**

The minutes of the Planning Committee Meeting held Tuesday March 5<sup>th</sup> were received with no recommendations to approve.

**2024-48-FC: Minutes of the Resources and Asset Management Committee Meeting held Tuesday March 12<sup>th</sup> 2024 – to receive and approve any recommendations.**



The minutes of the Resources and Asset Management Committee held Tuesday March 14<sup>th</sup> were received. Council approved the Committee's recommendations and approved the following policies: Office Lone-Working Policy, Sickness Absence and Social Media Policy.

**2024-49-FC: Howden AFC Grant 2023/2024. To welcome members of Howden AFC and to receive grant change request.**

A report from Howden AFC was presented with a request to change the grant conditions and allow expenditure in financial year 2024/2025 for grant approved for 2023/2024. Council resolved to not allow the request as it states in the Grants Policy that all works must be completed and all payments be made within the financial year the grant is approved. It was agreed that it would be unfair on other applicants who had had all or part of their application refused due to not adhering to the policy if Council made allowances on this occasion.

**2024-50-FC: Yorkshire Water Multi-Agency Meeting. To receive report from the Chair and agree any actions.**

Councillor Roberts reported a positive meeting had taken place during the week with Yorkshire Water, the Environment Agency, Ouse and Humber Drainage Board and East Riding of Yorkshire Council. ERYC had reported that drainage works would be taking place towards the end of summer which would help the Thorpe Road Avenue area. There is also investment to be made other pumping stations through Yorkshire Water – however that will come clearer once they are able to provide the details of the STANTEC modelling which took place earlier this year.

**2024-51-FC: Planning Applications – to discuss, agree and submit the Council's observations.**

[24/00310/STVARE](#) Variation of Condition 2 (approved plans) of planning permission 22/01990/STPLFE (Construction of sub-surface cable route from Drax Power Station to Fraisthorpe Coastline with associated accesses and temporary construction compounds in association with the Scotland to England Green Link) to allow the removal of cable routing at Skerne (application to be read in conjunction with planning application 24/00168/STPLFE) at - Cross Country Cable Route From Drax Power Station To Fraisthorpe Coastline, Bridlington Road, Fraisthorpe, East Riding of Yorkshire.

The Town Council made no observations on this application.

**2024-52-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.**

It was reported that two of the four Art4All workshops had already taken place with really positive feedback. Visit Howden full launch was due to take place after Easter with merchandise to the traders who have signed up. Volunteers/First-Aiders were requested for the Art4All event and for the set up and clear down.

**2024-53-FC: Local Council Award Scheme. To receive update from the Clerk, to confirm registration and pass resolution that Council agree the criteria has been met.**

The Clerk reported she had registered for the Local Council Award Scheme and presented the completed actions spreadsheet. Council resolved all criteria had been met to progress to the next stage.



**2024-54-FC: Ashes Committee. To receive the latest minutes and agree any actions.**

The latest minutes from the Ashes Committee were received. It was agreed that the detail in the minutes was insufficient, and it was agreed to ask the Committee to make the minutes more transparent.

**2024-55-FC: Finance February/March. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.**

A copy of the February and March monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to the middle of January (Co-Op). Council approved the payments of £6936.06 for February since the last meeting and £10175.76 for March to be made.

**2024-56-FC: Monthly Checklist. To receive the Clerk's monthly checklist.**

The monthly checklist was received.

**2024-57-FC: SLCC Update. To receive report from the Clerk.**

The Clerk reported she had been approached about the setting up of an East Riding and Northern Lincolnshire SLCC branch. She had attended a West Yorkshire meeting to see what was involved. She has offered the Town Council meeting room and will assess how much work being involved will take.

**2024-58-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.**

Councillor Howard reported that works on Knedlington Crossroads were due to take place in the latter part of the 2024/2025 financial year. The Howden Action Group had been awarded some grant funding which will enable the start of the Youth Engagement Programme. There is still no date for the Goole Hopper to Howden Railway Station as there are no buses available.

**2024-59-FC: Correspondence.**

The Clerk reported issues with the Changing Place door – this will be forwarded to the next Amenities Committee meeting. It was also reported that the HTC bike racks on the Market Cross had come loose. Councillor Roberts to fix.

**2024-60-FC: Items for next agenda.**

Standing Items. Request from Councillor Howard to have funds for Youth Engagement Officer.

**2024-61-FC: Date of Next Meeting: Tuesday April 16<sup>th</sup> at 7pm.**

The meeting closed at 8.19pm