



Howden Town Council

Minutes of the meeting of the Resources and Asset Management Committee held on Tuesday March 12th 2024 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Voted as Chair), Drury, Long, Ashton, Ward, Cave

Clerk: S Boggitt

In the absence of the Chair Councillor Blee, Councillors voted Councillor Roberts as Chair for this meeting

2024-10-RAM: Apologies for absence – to receive and accept.

Apologies were received from Councillors Pears and Blee – accepted.

2024-11-RAM: Declaration of Interest –

2024-11.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2024-11.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2024-12-RAM: Minutes of the meeting held Tuesday January 9th 2024 – to agree and approve as a true record.

The minutes of the meeting held Tuesday January 9th 2024 were received and agreed and approved as a true record.

2024-13-RAM: Annual Budget. To review the budget at end of January 2024 (5/6 of the financial year) (83.3 percent) and make any recommendations to Full Council.

The budget was reviewed and approved and no recommendations were required.

2023-14-RAM: Ear Marked Reserves. To agree figures in EMR and receive bank statement and reconciliation from NS&I.

The figure of £131,625.87 was agreed and reconciled on the bank statement and the RIALTAS report.

2023-15-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Office Lone-Working Policy – NO CHANGES, Sickness Absence – NO CHANGES and Social Media Policy – AMENDED.

Office-Lone Working Policy and Sickness Absence – Approved. Social Media Policy – Councillors recommended a change of wording to commenting permissions and an added caveat to blocking certain pages/profiles. To be forwarded to Full Council for approval.

2024-16-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations.



The Risk Management Scheme was reviewed with no recommendations.

2024-17-RAM: Savings Account. To agree Clerk investigates alternative Savings Account.

The Clerk reported she had been made aware of some savings accounts which offered more interest than the NS&I account currently used and she advised another account should be opened to protect funds under the FSCS savings protection limit of £85,000. Councillors agreed. Clerk to report back at next meeting.

2024-18-RAM: Asset Register. To review and accept.

The asset register was reviewed and accepted. Councillor Drury noted five Christmas lights had been thrown away as they were now broken. The Clerk to use past minutes to work out which lights these are on the register.

2024-19-RAM: Correspondence.

None.

2024-20-RAM: Items for Next Agenda.

Standing Items, Savings Account.

2024-20-RAM: Date of Next Meeting: Tuesday May 14th 2024 at 7.15pm.

The meeting closed at 7.37pm