



Howden Town Council

Minutes of the Personnel and Grievance Committee meeting held Tuesday February 13th 2024 at 6.30pm at Howden Town Council Offices, 17 Bridgegate, Howden, DN14 7AE.

Present: Councillors Drury (Chair), Clarke, Long, Blee, Hart

Clerk: S Boggitt

AGENDA

2024-01-PG: Apologies for absence – to receive and accept.

None.

2024-02-PG: Declaration of Interest –

2024-02.1-PG Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2024-02.2-PG For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2024-03-PG: Minutes of the meeting held Tuesday November 14th 2023 to agree and approve as a true record.

The minutes of the meeting held Tuesday November 14th 2023 were received, agreed and approved as a true record.

2024-04-PG: Staff Grant Funding. To receive a report from the Clerk.

The Clerk reported she had successfully applied for and been granted £8,000 towards the annual salary of the Town Centre/Events Officer. This will be paid for financial year 2024/2025.

2024-05-PG: Correspondence.

None.

2024-06-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press.

Motion passed.

2024-07-PG: To agree contract change to Town Centre/Events Officer.

Resolution passed to change the job title from Town Centre/Events Officer to Town and Tourism Marketing Officer to reflect how the job has developed. All other contract conditions to remain the same.

2024-08-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.



Motion passed.

2024-09-PG: Items for next agenda.

Standing Items.

2024-10-PG: Date of Next Meeting: TBC.

The meeting closed at 6.36pm.