



Howden Town Council

Minutes of the Meeting of Howden Town Council held Tuesday July 17th 2023 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts (Chair), Perkins, Drury, Long, Hart, Pears, Ward, Ashton, Howard

In Attendance: L Smith (Town Centre/Events Officer), Maureen Yates (Community and Crime Reduction Officer ERYC), Mr R Gardiner and Mr J Nixon (Howden School), Member of the Press, Inspector Jon Powell and PCSO Cooper (Humberside Police).

Clerk: S Boggitt

2023-127-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Blee, Brett and Cave – All accepted.

2023-128-FC: Declaration of Interest –

2023-128.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2023-128.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2023-129-FC: Public Participation. To adjourn the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

No members of the public present.

2023-130-FC: Howden Senior School. To welcome Mr Jim Nixon and Mr Ryan Gardiner to talk about increased collaboration between the School and the Council (social action projects, youth panel and anti-social behaviour) and to agree any actions.

Council welcomed Mr Nixon and Mr Gardiner who spoke about new initiatives within the school and the positive impact they are having. Council agreed to the request to form a working party with school staff and students to look at social action projects and community engagement in a joint collaboration. The Clerk to arrange a meeting after the school summer break.

2023-131-FC: Humberside Police. To welcome Police representative following increased reports of anti-social behaviour across town and agree any actions.

Council welcomed Inspector Jon Powell and PCSO Cooper to speak about increased reports in anti-social behaviour in Howden. It was reported to Council that in the month of June there had been less than 15 calls to Humberside Police involving Howden, ranging from burglary to criminal damage and just one to anti-social behaviour in the Ashes. This contrasts with what residents are reporting on social media. Council agreed to remind people that all instances must be reported to 101 / online as without these the Police do not know they are happening.



Agreed to speak to the Police again when arranging social action projects with the school for them to be involved also.

2023-132-FC: Neighbourhood Watch. To welcome the Community and Crime Reduction Resilience Officer for East Riding of Yorkshire Council to talk about Neighbourhood Watch programmes in Howden and agree any actions.

Council welcomes Maureen Yates from ERYC who spoke about Neighbourhood Watch and the potential to start a town wide initiative. The Clerk to arrange a working party meeting to gain further information before bringing back to Council in August or September.

NB Council agreed to move item 2023-146-FC up the agenda.

2023-146-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

Councillor Howard reported there would be an update for Knedlington Crossroads on July 28th so would be reported back at the next meeting. He requested two items for the next Council agenda 1) The possibility of a Community Engagement Officer for Howden and 2) The set up of a Men in Sheds initiative. He also spoke about the Community Speedwatch scheme, confirming he was able to source the equipment and had eight volunteers ready.

2023-133-FC: Minutes of the Town Council meeting held Tuesday June 20th 2023 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday June 20th 2023 were agreed and approved as a true record.

2023-134-FC: Minutes of the Planning Committee Meeting held Tuesday July 4th 2023 – to receive and approve any recommendations.

The minutes of the Planning Committee Meeting held Tuesday July 4th 2023 were received with no recommendations.

2023-135-FC: Minutes of the Resources and Asset Management Committee Meeting held Tuesday July 11th 2023 – to receive and approve any recommendations.

The minutes of the Resources and Asset Management Committee Meeting held Tuesday July 11th 2023 were received with no recommendations.

2023-136-FC: Co-Option. To agree co-option procedure for the one vacant seat.

Agreed for the Clerk to advertise as per usual arrangements with co-option set for the August meeting.

2023-137-FC: Committee Membership. To agree membership on Committees for the two new co-opted Councillors.

Agreed change to Committee Membership to accommodate the two new Councillors. (Attached)

2023-138-FC: Town Centre/Events Officer Report. To receive an update and agree any actions.

The Town Centre/Events Officer reported on a grant for £10,000 she is working towards on a Visit Howden Project – incorporating a new website, new signage boards and a sustainable



shop local initiative. Council agreed both the grant application and the £2,000 towards the grant conditions of a £10,000/£2,000 split for a £12,000 project. If the grant application is not successful a new proposal will come to Council at a later date. Council also agreed to fund a further three members to undertake First-Aid training in addition to the two agreed last year. The Town Centre/Events Officer also reported on 'Santa Comes to Howden' – this will be a two-night event with Santa and his Sleigh. This is fully funded through sponsorship, so no agreement was required.

2023-139-FC: Ashes Committee. To receive the latest minutes and agree any actions.

There were no minutes to receive.

2023-140-FC: Ashes Playing Field Trust. To discuss Councillor concerns and agree any actions.

Since the agenda was set, the issues on the Ashes have been resolved with a contractor in while the groundsman is on sick leave.

2023-141-FC: Boom Update. To receive a report from the Chair and agree any actions.

The Chair is to attend an update on July 20th and will report back at the next meeting.

2023-142-FC: Office Printer. To agree the need for new office printer, receive quotes and agree purchase.

Council received three differing quotes for new office printers. It was agreed to go down the leasing route, with the Clerk delegated to get three quotes and choose the best one.

2023-143-FC: ERNLCCA Training. To agree whole Council training through ERNLCCA.

Council agreed to sign up to the ERNLCCA Good Councillor training. The Clerk to arrange.

NB At this point it was agreed to suspend Standing Orders to allow the meeting to continue past 9pm)

2023-144-FC: Finance June/July. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.

A copy of the June and July monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to middle of June 2023 (Approved). Council approved the payments of £5806.56 for June since the last meeting and £8656.80 for July to be made.

2023-145-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

Received.

2023-147-FC: Correspondence.

The Clerk reported ERYC are looking at installing 'Town Wifi' into Howden centre. To arrange a meeting with them to find out more.

2023-148-FC: Items for next agenda.

Project Loo, Neighbourhood Watch, Community Engagement Officer (Councillor Howard), Men in Sheds (Councillor Howard)



2023-149-FC: Date of Next Meeting: Tuesday August 22nd 2023 at 7pm.

The meeting closed at 9.02pm.