



Howden Town Council

Minutes of the meeting of the Amenities Committee meeting held on Tuesday June 6th 2023 at 6.15pm at the Town Council Offices, 17 Bridgegate, Howden.

Present: Councillors Drury (Chair), Perkins, Brett, Roberts, Hart

In Attendance: L Smith

Clerk: S Boggitt

2023-25-PL: Election of Chair.

Councillor Hart proposed Councillor Drury for the position of Chair. There were no other nominations and Councillor Drury accepted – Approved.

2023-26-PL: Election of Vice Chair.

Committee decided to not elect a Vice-Chair.

2023-27-AM: Apologies for absence – to receive and accept.

Apologies were received from Councillors Casey and Brett – accepted.

2023-28-AM: Declaration of Interest –

2023-28.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2023-28.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2023-29-AM: Minutes of the meeting held Tuesday April 4th – to agree and approve as a true record.

The minutes of the meeting held Tuesday April 4th were agreed and approved as a true record.

2023-30-AM: Derwent Park. To receive an update from the Clerk and make any recommendations to Council.

The Clerk reported the Community Payback Scheme works would start shortly with graffiti removal the main focus. A photo was shared of damaged turf and it was noted a fence panel was missing. Councillor Roberts agreed to investigate.

2023-31-AM: Howden Marsh LNR. To receive an update from the Clerk and Councillor Roberts, including request from resident re: Marsh access and a Friends of Howden Marsh update and make any recommendations to Council.

A request was shared from a resident who requested a drop kerb from Selby Road near to the Marsh access. Agreed to speak to ERYC about this. They had also requested some soil infill around the boardwalk so there isn't a steep drop. Agreed this can be done and could be a job for Friends of Howden Marsh. The Town Centre/Events Officer requested an updated site



management plan and schedule of works to help plan works for the Friends of Howden Marsh group. Councillor Roberts agreed to look at this. It was also agreed to contact the Fire Service to see if they can provide water to the Jubilee Trees as there was no other way of getting water to that end of the Marsh and with the trees being so new, they would dry up very quickly. A member of the public was thanked for providing approximately 100 bluebell bulbs for planting on the Marsh.

2023-32-AM: Roadsweeper and Cleaner Requirements. To discuss roadsweeping and cleaning needs and make any recommendations to Council.

After discussion it was agreed to delegate to the Clerk the advertising for and recruitment of a cleaner for two/three hours a week on a self-employed basis for the Town Council offices. Agreed to defer any decision on roadsweeping needs until further studies were completed.

2023-33-AM: Project Loo. To receive an update from the Clerk and make any recommendations to Council.

The Clerk reported that the works were completed, and the keys had been handed over. She also reported that after discussion with ERYC, they had strongly advised the facility should be locked overnight and not accessible 24/7. Committee agreed to this with the contracted cleaner able to facilitate this. It was agreed to make contact with the Co-Op on Charles Briggs Avenue to ask whether they would be key holders for anybody needing the facility during shop opening hours. The Clerk reported the facility needed registering with the Changing Places Consortium. There was a lot of work to be done for this to happen so this would be reported back at the next meeting.

2023-34-AM: Old Fire Station Site. To discuss the lease and plans for the site and make any recommendations to Council.

Committee assessed the documents and agreed to recommend to Council getting three independent valuations of the building.

2023-35-AM: Howden Minster Churchyard. To receive an update from the Clerk and make any recommendations to Council.

Councillor Roberts reported conversations were underway with the Howden Minster PCC regarding the maintenance of the closed churchyard and the paths. A meeting will take place once the PCC have some more information from the Diocese.

2023-36-AM: Bunting. To agree date to take down the bunting in the Market Place.

Agreed date of Thursday July 6th 2023.

2023-37-AM: Site Safety Sheets. To receive a report from the Clerk and make any recommendations.

No recommendations.

2023-38-AM: Correspondence.

None.

2023-39-AM: Items for Next Agenda.

Standing Items, Updates from this meeting.



2023-40-AM: Date of Next Meeting: Tuesday August 1st 2023 at 6.30pm.

The meeting closed at 7.11pm.