



Howden Joint Burial Committee

Minutes of Howden Joint Burial Committee Meeting, held on 4th April, 2023 at 1.00p.m. at the Council Offices, Bridgegate, Howden

Present From Howden Town Council, Councillors Roberts (Chairman), Brett, Drury, Perkins and Sarah Boggitt HTC Clerk
From Asselby Parish Council, Councillor Clarke

Clerk Shirley Marquis

2023-08HJBC: Apologies for absence-to receive and accept

Apologies were received from Councillor Casey
Accepted

2023-09-HJBC: Declaration of Interest

01-HJBC-Declarations of interests, in respect of agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
None

02-HJBC-For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution
None

2023-10-HJBC: Minutes of the Howden Joint Burial Committee meeting held on 16th March, 2023 to agree and approve as a true record

The minutes were agreed and signed as a true record.

2023-11-HJBC: Burial Rights-To receive a report from the clerk and agree any actions based on updated ICCM advice.

The clerk reported that any future headstone, tablet and second inscription applied for by a stonemason must be accompanied by either a will and probate from the current deed holder or family transfer of grave ownership. If no will/probate is produced
a statutory declaration or letter(s) of renunciation from the family members must accompany the application.

Signed.....

Date.....

It was agreed that the clerk work with the Howden Town Clerk and prepare a Howden Town Council Statutory Declaration form and Letter of Renunciation form. These then to be sent to all stonemasons for completion by the family on application.

A copy of the will/probate or completed statutory declaration/letter of renunciation signed by the family applicant and witnessed under oath before a solicitor must be sent by the stonemason with the application for approval.

No application from a stonemason will be considered without the appropriate paperwork as detailed above.

2023-12-HJBC-Items for the next agenda
Path Tenders

2023-13HJBC-Date of next meeting

To be arranged when the tender quotes are in after the 30th April, 2023

The meeting closed at 13.24

Signed.....

Date.....