



Howden Town Council

Minutes of the meeting of the Amenities Committee meeting held on Tuesday April 4th 2023 at 6.30pm at the Town Council Offices, 17 Bridgegate, Howden

Present: Councillors Drury (Chair), Perkins, Howard, Roberts, Hart

In Attendance: L Smith (Town Centre/Events Officer)

Clerk: S Boggitt

2023-13-AM: Apologies for absence – to receive and accept.

There were no apologies to receive. Non-attendance: Councillors Casey and Brett.

2023-14-AM: Declaration of Interest –

2023-14.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2023-14.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2023-15-AM: Minutes of the meeting held Tuesday February 7th 2023 – to agree and approve as a true record.

The minutes of the meeting held Tuesday February 7th 2023 were agreed and approved as a true record.

2023-16-AM: Derwent Park. To receive an update from the Clerk and make any recommendations to Council.

The Clerk reported she had spoken to the Community Payback Scheme and they confirmed Derwent Park was a suitable location for their scheme. A pre-visit had taken place with works TBC.

2023-17-AM: Howden Marsh LNR. To receive an update from the Clerk and make any recommendations to Council.

The Chair reported on two instances of alleged arson on the Marsh in recent weeks. Both times the fire brigade had been called. He had been on site earlier that day to cut back fire damaged reeds and to clear away from the boardwalk. A report has been made to the Police. The next Friends of Howden Marsh has been confirmed for Sunday April 23rd, after a successful launch in March when all 70 trees in the new Jubilee Orchard were planted with help from the Howden Brownies group. The Chair confirmed a letter had been delivered to all properties backing onto Howden Marsh to remind them of their Riparian Ownership responsibilities. The Town Centre/Events Officer updated Committee on the Jubilee Grant and confirmed she was sourcing signage for the area from the fund.



2023-18-AM: Streets and Amenities. To receive an update from the Clerk and make any recommendations to Council.

To be covered in item 20.

2023-19-AM: Project Loo. To receive an update from the Clerk and make any recommendations to Council.

The Clerk reported works had started in the last week and the foundations for the building had been laid. There had been a slight delay due to the groundworks taking longer due to the condition left underneath the ground. However, they are still aiming for a 6-8 week turnaround.

2023-20-AM: Howden Events. To receive an update from the Town Centre/Events Officer, agree timings for the erection and take down of bunting and to make any recommendations to Council. To agree Christmas market stall costs and recommend to Council.

Committee agreed dates for the erection of the town bunting. (Thursday April 27th at 6pm). A request was made for help erecting and taking down the bunting in the Minster for the Coronation celebrations. Committee agreed to recommend to Council the following fees for the Christmas Market Stalls: Outdoor Food Stalls - £100; Outdoor Trade Stands - £40; Indoor Trade Stands - £45. Community/Charity stands to remain at £10.

2023-21-AM: Site Safety Sheets. To receive a report from the Clerk and make any recommendations.

The Clerk reminded Committee of the need for the site safety sheets and thanked Councillors for completing them regularly. Councillor Roberts requested a quote for the removal of a leaning branch on a poplar tree on the Marsh.

2023-22-AM: Correspondence.

None.

2023-23-AM: Items for Next Agenda.

Standing Items.

2023-24-AM: Date of Next Meeting: TBC.

The meeting closed at 7.09pm.