



Howden Town Council

Minutes of the Meeting of Howden Town Council held Tuesday February 21st 2023 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts, Perkins, Ward, Drury, Hart, Pears, Blee, Casey, Smythson

In Attendance: L Smith, Two Members of the Press

Clerk: S Boggitt

2023-22-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Ashton, Howard and Brett – all accepted. Non-attendance: Councillor Patrick.

2023-23-FC: Declaration of Interest –

2023-23.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2023-23.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2023-24-FC: Minutes of the Town Council meeting held Tuesday January 17th 2023 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday January 17th 2023 were agreed and approved as a true record.

2023-25-FC: Minutes of the Amenities Committee Meeting held Tuesday February 7th 2023– to receive and approve any recommendations.

The minutes of the Amenities Committee Meeting held Tuesday February 7th 2023 were received. Council accepted the recommendation from Committee to award the Hanging Baskets and Planters Contract to Helliwell Horticulture following the recent tendering process. Resolved. Council also accepted the recommendation to trial the turning off of streetlights at Derwent Play Park from 5pm. Resolved.

2023-26-FC: Minutes of the Planning Committee Meeting held Tuesday February 7th 2023 – to receive and accept any recommendations.

The minutes of the Planning Committee meeting held Tuesday February 7th 2023 were received.

2023-27-FC: Project Loo. To receive an update from the Chair and agree any actions.

Signed

Date



The Chair reported that the lease for the land and the agreement for funding had been signed and witnessed and with ERYC awaiting the final seal. The Clerk is to meet the contractors on site on Friday February 24th where a start date can be agreed.

2023-28-FC: Yorkshire Water Update. To receive a report from the Chair on the meeting held on Tuesday February 7th 2023 and agree any actions.

The Chair reported back from the meeting held on Tuesday February 7th. From this meeting Yorkshire Water admitted there were problems with drainage in Howden and some works had already started to tackle this. They have adopted the services of a consultation company to see what works need doing. They confirmed the current system was coping with the current new housing, however further infrastructure needs to be in place before work on How-G begins. The Clerk to arrange another meeting in 6 months time.

2023-29-FC: Boundary Consultation/Community Governance Review. To agree and submit Council response to the East Riding of Yorkshire Council Full Governance Review first phase consultation.

The Council agreed statements were submitted on the online form. However, it was felt the forms did not ask the correct questions from a Town Council point of view. Agreed the Clerk to re send the original Community Governance document that had been sent to Parish Reviews last year which was felt was more specific to Howden and highlighted specific issues.

2023-30-FC: Bishopgate Traffic Issues. To receive a report from Councillor Smythson and agree any actions.

Deferred to next meeting.

2023-31-FC: Knedlington Crossroads Traffic Issues. To receive a report from the Chair and agree any actions.

The Chair reported back from meetings with Barmby and Asselby Parish Councils. The survey results were shared. Since the last meeting there had been two more accidents at the crossroads which has now triggered another level at ERYC. The Chair to report back at the next meeting.

2023-32-FC: Dog Fouling. To receive a report from the Clerk and agree any actions.

Following complaints on social media, it was decided to reshare information pointing residents in the direction of the ERYC Public Protection team. There had been no complaints to the Town Council specifically. The matter of more bins in the town will be discussed at the Amenities Committee meeting in April.

2023-33-FC: BOOM Update. To receive an update from the Chair and agree any actions.

The Chair reported the official consultation for the project would start in late Spring. Once a date has been finalised Council agreed to ask representatives from BOOM to present to the Council.

2023-34-FC: Town Centre Events. To receive report and proposal from the Town Centre/Events Officer and agree any actions.

Signed

Date



The Town Centre/Events Officer presented her ideas for the Coronation Café and Concert which will be held on Friday May 5th. Council agreed a ticket price of £5 for the concert.

2022-35-FC: Office Rental. To agree office rental costs based on independent advice from both Mr Screeton and Mr Clegg.

The Clerk reported that both Mr Screeton and Mr Clegg had been approached and both had visited the office. However, after three weeks there was only one response back from Mr Screeton. Council agreed his recommendation for office rental costs and would be used for a potential new tenant in the coming weeks. The Clerk to draw up a lease for the office rental.

2022-36-FC: Litter-Pick. To receive report from the Clerk on a joint litter pick with Howden Senior School and agree any actions.

Council agreed to arrange a joint litter pick with Senior School students. The Clerk to liaise with the Senior School for a suitable date. It was also felt a regular litter pick with different community groups each time could be looked at. To revisit after the first one has been arranged.

2023-37-FC: Ashes Committee Minutes. To receive the latest minutes.

The Ashes Committee Minutes were received.

2023-38-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.

Council agreed delegated powers only to be invoked if Council are unable to meet. It was agreed that rather than having this item as a standing agenda item, that Standing Orders be rewritten to accommodate delegated powers. The Clerk to present at the next meeting.

2023-39-FC: Finance January/February. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements (including Co-Operative Bank and NS&I) since the last meeting and a copy of RIALTAS reports to receive and accept.

A copy of the January and February monthly schedules, with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to the end of January 2023. Approved. Council approved the payments of £10533.54 for January (since the last meeting) and £2812.27 for February to be made. Approved. It was requested meter readings be made to the gas and electricity companies to make sure the payments were on track.

2023-40-FC: Monthly Checklist. To receive the Clerk's monthly checklist.

The monthly checklist was received.

2023-41-FC: Items for next agenda.

Bishopgate traffic, Project Loo, Knedlington Crossroads.

2023-42-FC: Date of Next Meeting: Tuesday March 21st 2023 at 7pm.

Signed

Date



The meeting closed at 8.30pm.

Signed

Date