



## Howden Town Council

Minutes of the meeting of the Amenities Committee meeting held on Tuesday February 7<sup>th</sup> 2023 at 6.30pm at the Town Council Offices, 17 Bridgegate, Howden

Present: Councillors Drury (Chair), Hart, Roberts, Perkins, Casey

Clerk: S Boggitt

### **2023-01-AM: Apologies for absence – to receive and accept.**

Apologies were received from Councillors Howard and Brett – both accepted.

### **2023-02-AM: Declaration of Interest –**

2023-02.1-AM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2023-02.2-AM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2023-03-AM: Minutes of the meeting held Tuesday October 11<sup>th</sup> 2022 – to agree and approve as a true record.**

The minutes of the meeting held Tuesday October 11<sup>th</sup> 2022 were agreed and approved as a true record.

### **2023-04-AM: Hanging Baskets/Planters Maintenance Contract. To receive retendering applications received. To agree and recommend to Council.**

Committee received a report from the Clerk confirming the tender process and outcome. There was only one application. Committee were happy with the tender and agreed to recommend to Council this application.

### **2023-05-AM: Derwent Park. To receive an update from the Clerk and make any recommendations to Council.**

Committee agreed to recommend to Council the trial switching off of the lights around the park after dark. It was agreed that as the park is aimed at children under 5 there was no need to illuminate it after dark.

### **2023-06-AM: Howden Marsh LNR. To receive an update from the Clerk and make any recommendations to Council.**

Councillor Roberts reported on several Marsh related issues.

- (i) He was looking at preparing the site ready for the planting of the Jubilee Trees at the end of February.
- (ii) There has been a substantial unauthorised access point made to the Marsh from a residential property. The lease stipulates only three authorised access points - and none of these are from residential properties. As this resident has been spoken



to before about similar issues, Committee agreed the Clerk to contact a solicitor for some advice and whether a solicitor's letter was worthwhile and value for money. To report back at the next meeting.

- (iii) There are concerns regarding some trees and bushes that have the potential to cause damage and harm (ie bushes falling over the drain, ivy on the trees making trees heavy and some ash showing signs of ash dieback). The trees and bushes in question are on the opposite side of the drain, meaning – due to Riparian Ownership – they are not the responsibility of the Council, but of the properties that back onto the drain. This has been confirmed by East Riding of Yorkshire Council. Committee agreed Councillor Roberts to write to the residents to highlight this problem.

**2023-07-AM: Streets and Amenities. To receive an update from the Clerk and make any recommendations.**

The Clerk asked Councillors to be available for erecting bunting in the town and Minster for both Vintage Day and Coronation events. Dates to be agreed for this at Full Council. Also request from Vintage Day Committee for Councillor assistance in erecting the market stalls for their event. The Clerk also reported the insurance investigation that had been opened after an alleged incident at the Marsh had been closed by the insurers with no costs incurred.

**2023-08-AM: Project Loo. To receive an update from the Clerk and make any recommendations.**

The Clerk reported the lease and the B2B agreement for release of government funds had been signed. Once these had been countersigned by ERYC and returned to Council, a date can be made to start works.

**2023-09-AM: Site Safety Sheets. To receive a report from the Clerk and make any recommendations.**

The Clerk thanked Councillors for their time in completing these and reminded them she needs them returning monthly.

**2023-10-AM: Correspondence.**

None.

**2023-11-AM: Items for Next Agenda.**

Howden Marsh.

**2023-12-AM: Date of Next Meeting: TBC.**

Agreed to trial to move dates of Amenities Committee meetings to correspond with Planning meeting dates in the same month. Therefore, the next meeting will be Tuesday April 4<sup>th</sup> 2023 at 6.30pm.

The meeting closed at 7.08pm.