



Howden Town Council

Minutes of the meeting of the Resources and Asset Management Committee held on Wednesday January 4th 2023 at 7.15pm at the Howden Town Council Offices, Bridgegate, Howden.

Present: Councillors Ward, Pears, Roberts, Ashton, Smythson, Blee

Chair: Councillor Blee

Clerk: S Boggitt

2023-01-RAM: Apologies for absence – to receive and accept.

There were no apologies. Non-attendance: Councillor Patrick.

2023-02-RAM: Declaration of Interest –

2023-02.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

Councillors Ward and Ashton declared a non-pecuniary interest in agenda item 2023-04-RAM. Councillor Smythson declared a pecuniary interest in agenda item 2023-04-RAM.

2023-02.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2023-03-RAM: Minutes of the meeting held Tuesday November 8th, 2022 – to agree and approve as a true record.

The minutes of the meeting held Tuesday November 8th 2022 were agreed and approved as a true record.

2023-04-RAM: Finance Review 2022/23 and Budget Plan 2023/24

2023-04.1-RAM Budget Plan – To agree to recommend to Full Council. To recommend the purchase of RIALTAS Cloud in this financial year.

See 2023-04.2-RAM.

2023-04.2-RAM Grant Applications – To agree to recommend to Full Council.

Using the budget monitoring and budget setting document presented by the Clerk; Committee recommended payments of grants totalling £85,226.52 (HTC £58,000 and S137 £27,226.52). (see below)

- (i) HTC Grant – Ashes Trust. **£32,000** was requested with a breakdown of £3,000 for waste management; £8,000 for grass maintenance; £8,500 for shrubs, hedges and borders maintenance; £5,000 for tree management; £2,000 for maintenance of buildings, equipment, play equipment and structures; £5,500 for insurance and administration. It was agreed to recommend to Council to



- approve **£28,000** with a condition that before another grant payment be made in the future a breakdown of what the money has been spent on is submitted.
- (ii) HTC Grant – Shire Hall. **£31,978** was requested with a breakdown of £27,478 for a new lighting system; £10,500 for general upkeep/office opening/tourist information point. (With £6,000 income for other sources). It was agreed to recommend to Council to approve **£30,000** with a condition that before another grant payment be made in future a breakdown of tourist information costs is submitted.
 - (iii) S137 – Howden AFC. **£25,000** was requested to expand the car park. It was agreed to recommend to Council that, as Council have already contributed through a previous grant for a car park, **£15,000** be approved if the organisation can match fund.
 - (iv) S137 – Howden Scouts. **£7059** was requested towards a trailer for the group. It was agreed to recommend to Council approval of the full amount.
 - (v) Howden Show. **£1467.52** was requested to fund the Community Tent at the 2023 Howden Show. It was agreed to recommend to Council approval of the full amount.
 - (vi) Howden Vintage Day. **£2,000** was requested to help fund the 2023 Howden Vintage Day. It was agreed to recommend to Council approval of the full amount.
 - (vii) Howdenshire Music Project. £1,500 was requested to help fund a June evening concert. It was agreed to recommend to Council approval of the full amount.

After discussion, a proposed budget of £239,380.77 was agreed with a supplement of £15,000 from underspend resulting in a precept of £224,380.77. This equates to a 2.18 percent Band D increase on 2022/2023.

2023-05-RAM: Precept 2023/2024. To agree to recommend to Full Council.

Agreed to recommend to Council a precept of £224,380.77.

2023-06-RAM: Finance Risk Assessment. To review the Financial Risk Assessment and make any recommendations.

The finance risk assessment was reviewed and accepted.

2023-07-RAM: Asset Register. To review and accept.

The asset register was reviewed and accepted.

2023-08-RAM: Correspondence.

None.

2023-09-RAM: Items for Next Agenda.

Standing Items; NS&I, Update Reserves.

2023-10-RAM: Date of Next Meeting: Tuesday March 14th 2023 at 7.15pm.

The meeting closed at 8.29pm.