



Howden Town Council

Draft Minutes of the Meeting of Howden Town Council held on Tuesday June 21st at 7.15pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts, Drury, Hart, Pears, Ward

In Attendance: L Smith, Member of the Press.

Clerk: S Hardcastle

Before the meeting, a minute's silence was held to remember Councillor Morris who has passed away.

2022-111-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Ashton, Smythson, Howard, Blee, Patrick, Casey, Chiswell. All accepted.

2022-112-FC: Declaration of Interest –

2022-112.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2022-112.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

2022-113-FC: Minutes of the Town Council meeting held Tuesday May 17th 2022 – to agree and approve as a true record.

The minutes of the meeting held Tuesday May 17th 2022 were received and approved as a true record.

2022-114-FC: AGAR 2021/2022 – To Agree and Sign Section 1 – Annual Governance Statement and agree answers to any NO questions. To agree and sign Section 2 – Accounting Statements.

Section 1 and Section 2 of the AGAR were agreed and signed. Resolved.

2022-115-FC: Jubilee Celebrations. To receive a post event update from the Town Centre/Events Officer.

The Town Centre/Events Officer reported the event had been a success despite the rainy weather and public feedback had been very positive. Budget sheets were attached which showed an underspend to budget of £1,000. Though it had been a success, it was noted there was a lack of volunteers, and any future event planning should be mindful of this.

2022-116-FC: Howden Action Plan. To receive an update from the Town Centre/Events Officer and agree any actions.

The Town Centre/Events Officer reported the Howden Action Plan has been relooked at and meetings have taken place with ERYC. Power washing of the town and painting of finger posts



has taken place. It is her plan to start up a new town website with QR codes in shop windows to link to the site which will be separate to the Town Council website and will focus on what the town has to offer. Council agreed for her to start planning a Town Council led Christmas Late Night Opening event on the first Thursday of December (December 1st).

2022-117-FC: Project Loo. To receive an update from the Chair.

The Chair and Clerk reported that a 99-year lease has now been written and was with the legal team at East Riding of Yorkshire Council. It was agreed to delegate the Clerk the authority to arrange a solicitor to look at the lease before it is signed. RISE have resubmitted the slightly revised planning application, while a deposit has been made with the company so works can start as soon as the lease and planning permissions are in place.

2022-118-FC: Bishopgate Traffic. To receive an update from the Clerk.

The Clerk reported ERYC have agreed to undertake a speed survey of Bishopgate at the Town Council's request; however, as all allocations for this financial year have now been agreed, this will not take place until 23/24 financial year.

2022-119-FC: Shelford Avenue Traffic. To receive residents' concerns regarding speeding and additional traffic on Shelford Avenue and to agree any recommendations.

Following concerns from residents of Shelford Avenue it was agreed to speak to ERYC regarding possible alternative speed restrictions to replace the speed humps. The Clerk was asked to speak to ERYC and feedback at a future meeting. It was also noted the type of traffic using the road could be contravening weight restrictions and for this to be flagged with ERYC. Also noted there have been concerns regarding traffic at the junction of Hailgate and Charles' Briggs' Avenue, especially during school run hours. Agreed to put on the next agenda for discussion.

2022-120-FC: Community Fridge. To receive an update from Councillor Howard and agree any actions.

There was no update with Councillor Howard not in attendance.

2022-121-FC: Ashes Committee Minutes. To receive the latest minutes.

The latest minutes were received.

2022-122-FC: Ashes Trustees. To note Councillor Howard's resignation from the Committee; to note two vacancies and two applications for the vacant positions.

Noted Councillor Howard's resignation from the Ashes Committee and two applicants for the vacant positions. Approved. The Clerk to liaise with the Ashes Committee.

2022-123-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.

Council agreed delegated powers to only be invoked if Council are unable to meet.

2022-124-FC: Finance April/May/June. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.



A copy of the May and June monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to the end of May 2022. Approved. Council approved the payments of £66892.53 from May since the last meeting and £7029.41 from June to be made.

2022-125-FC: ERY Cllr Bayram: to receive a verbal report.

Councillor Bayram did not attend.

2022-126-FC: Correspondence.

Noted the Ashes Committee are using the Marsh as part of their organised run in August. (Councillors noted they need their own insurance); Council have been approached about a Howden Litter-pick (on the next Amenities agenda); Howden Show have asked for use of the Council tractor.

2022-127-FC: Items for next agenda.

Hailgate traffic; Office internet issues; Project Loo update; Community Fridge update.

2022-128-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press due to the confidential nature of the following agenda items.

Motion passed.

2022-129-FC: Howden Marsh. Update from the Chair.

2022-130-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

Motion passed.

2022-131-FC: Date of Next Meeting: Wednesday July 20th 2022. (To note this meeting will take place on the third Wednesday of the month, not the third Tuesday of the month)

The meeting closed at 8.25pm