



## Howden Town Council

Draft Minutes of the Meeting of Howden Town Council held on Tuesday April 13<sup>th</sup> 2022 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts, Hart, Chiswell, Howard, Ashton, Ward, Morris, Pears

In Attendance: Member of the Press

Clerk: S Hardcastle

### **2022-62-FC: Apologies for absence – to receive and accept.**

Apologies were received and accepted from Councillors Drury, Patrick, Blee and Smythson. (Note apologies received after the meeting from Councillor Casey)

### **2022-63-FC: Declaration of Interest –**

2022-63.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None.

2022-63.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None.

### **2022-64-FC: Minutes of the Town Council meeting held Tuesday March 15<sup>th</sup> 2022 – to agree and approve as a true record.**

The minutes of the Town Council meeting held Tuesday March 15<sup>th</sup> 2022 were agreed and approved as a true record.

### **2022-65-FC: Minutes of the Planning Committee meeting held Tuesday April 5<sup>th</sup> 2022 – to receive.**

The minutes of the Planning Committee meeting held Tuesday April 5<sup>th</sup> 2022 were received.

### **2022-66-FC: Minutes of the Amenities Committee held Wednesday April 6<sup>th</sup> 2022 – to receive and accept any recommendations.**

The minutes of the Amenities Committee held Wednesday April 6<sup>th</sup> 2022 were received. Council agreed to the recommendation of the Committee to go ahead with the 'Rise' company brick build tender and offer them the contract. Resolved.

Costings for the project are as follows:

Full build and internal works – 82,000

Render as per the spec – minus 1,800

Enhanced five year warranty – 1,800

Government Grant - 41,508



Ear Marked Reserves (Fundraising) - 2753

Shire Hall ringfenced reserves – 1,000

The total project costs considering income is 36,939.

Council agreed to Committee's recommendation to apply for a Public Works Loan Board loan for 37,000. This would equate to a payback figure of 2930.70 per annum over 15 years. Council agreed that if the application was unsuccessful payment would be settled via EMR with a motion passed at the time to reallocate budget headings. There would be no increase to the precept to meet the payback figure as for the past three years there has already been 3,000 budgeted per annum for the Changing Places project. Resolved.

**2022-67-FC: IT Meeting Room. To receive and agree on proposal for updated IT equipment for the Town Council meeting room.**

Councillors agreed expenditure of up to £3600 for IT video conferencing equipment for the meeting room and offices. This will include a Yealink MVC840 video conference package, with extra microphone, 2 x 65inch TVs and TV trolley stands. (Quotes attached)

**2022-68-FC: Station Road /Wood Lane Speeding Update. To receive an update from the Clerk and agree any actions.**

The Clerk reported she is still awaiting feedback from British Transport Police and no date has been forwarded by ERYC for speed checks.

**2022-69-FC: Bishopgate Traffic. To recommend requesting ERYC undertake a traffic survey of Bishopgate.**

In the absence of Councillor Smythson who requested the agenda item it was agreed to defer to the next meeting.

**2022-70-FC: ERYC Local Plan Update. To receive an update from the Chair and agree any actions.**

The Chair reported Councillors had met with proposed developers for the proposed HOW-G development ahead of the public consultation to request a look at the consultation documents. A further meeting has been arranged for Tuesday April 26<sup>th</sup> where Councillors will have chance to question ERYC and the developers on progress following the consultation.

**2022-71-FC: Community Fridge. To receive an update from Councillor Howard about a Howden Community Fridge and agree any further funding request.**

Councillor Howard reported plans are going well for the Community Fridge and once registered as a food business the project can start; with a proposed date of mid-June.

**2022-72-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.**

Council agreed delegated powers to only be invoked if Council are unable to meet.

**2022-73-FC: Ashes Playing Field Trust. To receive minutes from the latest meetings.**

The minutes of the January and February meetings were received.



**2022-74-FC: Jubilee Celebrations. To receive an update from the Clerk.**

The Clerk shared an update in the absence of the Town Centre/Events Officer. Plans are going well for the June event with licenses applied for and a schedule of events on the Sunday confirmed. A further update will be available at the May meeting.

**2022-75-FC: Meeting Schedule. To receive meeting schedule for 2022/2023.**

The meeting schedule was received and accepted.

**2022-76-FC: Finance March/April. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.**

A copy of the March and April monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to the end of March 2022. Approved. Council approved the payments of £30,063.56 from March since the last meeting and £6142.94 from April to be made.

**2022-77-FC: ERY Cllr Bayram: to receive a verbal report.**

Councillor Bayram did not attend.

**2022-78-FC: Correspondence.**

The Clerk thanked the family of the late Mrs Pat Hudson for their kind donation of £120 to 'Project Loo' following a collection at her funeral. The Clerk confirmed annual leave dates for the forthcoming week.

**2022-79-FC: Items for next agenda.**

Local Plan Update Statement, Jubilee Celebrations, Project Loo Update, Bishopgate Traffic.

**2022-80-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press due to the confidential nature of the following agenda items.**

Motion passed.

**2022-81-FC: Howden Marsh. To receive recommendations from Amenities Committee and make any decisions.**

Council agreed to investigate the development further.

**2022-82-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.**

Motion passed.

**2022-83-FC: Date of Next Meeting Tuesday May 17<sup>th</sup> 2022 at 7pm. (Annual Meeting of the Council)**

The meeting closed at 8.36pm.