



## Howden Town Council

Minutes of the Meeting of Howden Town Council held on Tuesday March 15<sup>th</sup> 2022 at 7pm at the Town Council Offices, Bridgegate, Howden.

Present: Councillors Roberts, Hart, Drury, Ward, Blee, Howard, Smythson, Morris, Chiswell

In Attendance: L Smith, Member of the Press, Mr R Ashton, Mr S Casey

Clerk: S Hardcastle

### **2022-41-FC: Apologies for absence – to receive and accept.**

Apologies were received from Councillors Patrick and Pears. Accepted.

### **2022-42-FC: Declaration of Interest –**

2022-42.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None

2022-42.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None

### **2022-43-FC: Minutes of the Town Council meeting held Tuesday February 15<sup>th</sup> 2022 – to agree and approve as a true record.**

The minutes of the Town Council meeting held Tuesday February 15<sup>th</sup> 2022 were received and approved as a true record.

### **2022-44-FC: New Council Staff. To welcome Laura Smith as Town Centre/Events Officer.**

Council welcomed Laura Smith, who has started in the new role of Town Centre/Events Officer.

### **2022-45-FC: Co-Option. To vote on the co-option of two Councillors for the two vacant seats on Howden Town Council. For resolution.**

Council voted on four applicants who met the co-option criteria for the two vacant seats. Vacancy 1 was won by Mr Ross Ashton by 8 votes to 1. Vacancy 2 was won by Mr Sean Casey by 9 votes to 0. Resolved.

### **2022-46-FC: Minutes of the Resources and Asset Management Committee held Tuesday March 8<sup>th</sup> 2022 – to receive and accept any recommendations.**

The minutes of the Resources and Asset Management Committee meeting were received. Council approved the budget of £5,500 as recommended by the Committee for the Howden Diamond Jubilee celebrations.



**2022-47-FC: Meeting Room. Update on H&S improvements to meeting room and IT requirements to discuss and agree.**

The Clerk reported the air filtration systems were in use in the meeting room enabling the room to be used again. The units show the air quality in the room, and this is dramatically increased with their usage. There is also an air quality/CO2 monitor on the wall. The Chair reported he is investigating potential IT updates for the room to enable hybrid meetings – a proposal to be made at the next meeting.

**2022-48-FC: To agree dates for Remembrance Sunday and Late-Night Shopping 2022.**

Dates agreed as Sunday November 13<sup>th</sup> for Remembrance Sunday and Thursday December 1<sup>st</sup> for Late Night Shopping.

**2022-49-FC: Station Road /Wood Lane Speeding Update. To receive an update from the Clerk and agree any actions.**

The Clerk reported she had reported concerns to British Transport Police, but as yet has had no response. ERYC have confirmed they will put the site on their list for speed checks later in the year.

**2022-50-FC: Community Fridge. To receive a report from Councillor Howard about a Howden Community Fridge and agree any funding request towards the fridge.**

Council agreed to donate £400 towards the purchase of the fridges (Local Government Act 1972, S133).

**2022-51-FC: Howden Sign. To agree Council response to proposed Howden sign from the Ashes Playing Field Trust and agree on any planning permission requirements.**

Council agreed to reject the proposed sign.

**2022-52-FC: EYMS Buses. To agree Council response to bus cancellations.**

The Clerk reported that ERYC have agreed a retender of the cancelled Goole to Hull bus service. This is with East Yorkshire Buses and will be part-funded by ERYC. Council received the updated timetable.

**2022-53-FC: Christmas Light Payments. To agree a one-off electricity payment to businesses for hosting Christmas lights.**

The Clerk reported she had been able to locate payment advice for Christmas light payments for early 2020. She will arrange payment to the businesses for Christmas periods 2020 and 2021 and will draw up a new agreement for the businesses for future years.

**2022-54-FC: Community Payback. To agree projects to recommend to Humberside Police and Crime Commissioner.**

Council agreed to recommend the cutting back of vegetation across highways particularly on Hailgate to the scheme. It was also agreed to request Council be advised when there were schemes about to begin so could advise of any works that needed doing at the time.

**2022-55-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.**



Council agreed delegated powers to only be invoked if Council are unable to meet.

**2022-56-FC: Ashes Playing Field Trust. To receive minutes from the latest meeting.**

The Clerk apologised as she had not sent out the papers for this agenda item. To be taken to the next meeting.

**2022-57-FC: Finance February/March. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.**

A copy of the February and March monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank reconciliations up to the end of February 2022. Approved. Council approved the payments of 25030.25 from February since the last meeting and 41262.37 from March to be made.

**2022-58-FC: ERY Cllr Bayram: to receive a verbal report.**

Councillor Bayram did not attend.

**2022-59-FC: Correspondence.**

None.

**2022-60-FC: Items for next agenda.**

Ashes minutes; Jubilee celebration update; Community Fridge, IT requirement proposal, Bishopgate highway discussion.

**2022-61-FC: Date of Next Meeting Tuesday April 12<sup>th</sup> 2022 at 7pm. (Note this meeting is a week earlier than originally advertised due to the Easter break).**

The meeting closed at 8.18pm.