



Howden Town Council

Minutes of the Meeting of Howden Town Council held on Tuesday February 15th 2022 at 7pm at the Shire Hall, Howden.

Present: Councillors Roberts, Hart, Drury, Ward, Blee, Patrick, Howard, Smythson, Morris

In Attendance: Member of the Press

Clerk: S Hardcastle

2022-16-FC: Apologies for absence – to receive and accept.

Apologies were received from Councillors Pears and Chiswell. Accepted.

2022-17-FC: Declaration of Interest –

2022-17.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

None

2022-17.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None

2022-18-FC: Minutes of the Town Council meeting held Tuesday January 25th 2022 – to agree and approve as a true record.

The minutes of the Town Council meeting held Tuesday January 25th 2022 were approved as a true record.

2022-19-FC: Minutes of the Planning Committee meeting held Tuesday February 1st 2022 – to receive.

The minutes of the Planning Committee meeting held Tuesday February 1st 2022 were received.

2022-20-FC: Minutes of the Personnel and Grievance Committee meeting held Tuesday February 1st 2022 – to receive and accept any recommendations.

The minutes of the Personnel and Grievance Committee meeting held Tuesday February 1st 2022 were received.

2022-21-FC: Minutes of the Amenities Committee meeting held Tuesday February 8th 2022 – to receive and accept any recommendations.

The minutes of the Amenities Committee meeting held Tuesday February 8th 2022 were received.



2022-22-FC: Minutes of the Personnel and Grievance Committee meeting held Friday February 11th 2022 – to receive and accept any recommendations.

The minutes of the Personnel and Grievance Committee meeting held Friday February 11th 2022 were received. The Chair announced that with delegated powers to that Committee, a successful recruitment process had taken place for the role of Town Centre/Events Officer and, subject to offer letter being accepted, the successful applicant would take up their new role at the beginning of March.

2022-23-FC: Station Road /Wood Lane Speeding Update. To receive an update from the Clerk and agree any actions.

Agreed to speak to ERYC to request speed monitoring and to write to David Davis MP.

2022-24-FC: Knedlington Crossroads. To receive request from residents to support bid for traffic calming measures at Knedlington crossroads and to agree any actions.

It was agreed to fully support bid for traffic calming measures at Knedlington Crossroads and to contact ERYC to ask to be kept fully informed of any developments.

2022-25-FC: Howden Traffic Surveys. To receive traffic survey reports of Thorpe Road and Flatgate from the East Riding of Yorkshire Council and approve response as requested.

It was agreed that at the time of the traffic surveys there were no issues identified, but to ask ERYC to repeat these later in the year.

2022-26-FC: Local Plan. Update from the Chair after meeting with ERYC regarding the updated Local Plan.

The Chair reported it has been agreed between ERYC and the developers of the proposed housing development to the north of Howden that a relief road be the first thing installed as part of the plans. This would be installed at the north end of Thorpe Road joining the north of Station Road. There are more consultations to be had before planning is approved for 1,865 houses but the first works could be started within the next 24 months.

2022-27-FC: Howden/Eastrington Boundary. To receive notice of Eastrington Parish Council's willingness to look at boundary changes considering the updated Local Plan. To agree any actions.

Council agreed to look into the process to change the Howden/Eastrington parish boundary.

2022-28-PL: Planning Applications – to discuss, agree and submit the Committee's observations.

2022-28.1-PL: [/22/00037/STOUT](#) Outline - Erection of Units (Use Classes E(g)(iii), B2 and/or B8) and associated infrastructure including parking and landscaping following demolition of an existing dwelling (Access to be considered) at Land East Of The Knoll Booth Ferry Road Knedlington East Riding Of Yorkshire DN14 7EQ.

At this stage the Town Council requests if the Council is minded to approve this application that consideration is given to smaller, starter units as on Knedlington Road estate. We would request that lighting is designed in a way that it remains on site and no vertical overspill to the immediate area; potentially using sensors and timers to turn off



the lights when nobody is on site and due to its proximity to a housing estate that no idle vehicles on site.

2022-29-FC: Yorkshire Water. Update from the Chair following the multi-agency meeting.

The Chair reported that at the Multi-Agency meeting held between Yorkshire Water, Howden Town Council, East Riding of Yorkshire Council, the Drainage Board and the Environment Agency, YW acknowledged there were problems in the Howden area and had authorised a detailed assessment to recognise the severity of the issues. A further meeting will be held in the Spring.

2022-30-FC: Platinum Jubilee Celebrations. To agree Council involvement.

Council agreed to arrange Platinum Jubilee Celebrations in June. This will form the first work for the new Town Centre/Events Officer who starts on February 28th 2022.

2022-31-FC: East Riding of Yorkshire Council Howden Action Plan. To receive an update from the Chair and agree any actions.

The plan will be looked at in more detail this year as part of the new Town Centre/Events officer's remit.

2022-32-FC: Councillor Vacancies. To note two Councillor vacancies with a closing date for by-election of Wednesday February 16th 2022. To agree co-option procedure if no such notice is given by that date.

Agreed the vacancies be advertised from Thursday February 17th 2022 if no call for by-election was made. This will be advertised on the noticeboard, social media and local media and will be on the next Full Council agenda in March.

2022-33-FC: Council Office Meeting Room Update. To receive an update from the Clerk on ventilation issues in the meeting room and to agree any actions.

The Clerk presented an alternative form of air filtration for the meeting room, advised by the Council's Health and Safety advisor. Council agreed to purchase the units and all being well the room will be back in use at the beginning of March. The Clerk to purchase a CO2 monitor to monitor the air quality in the room.

2022-34-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.

Council agreed to amend the delegated powers to only be invoked if Council are unable to meet.

2022-35-FC: Ashes Playing Field Trust. To receive minutes from the latest meetings.

The minutes of the Ashes Playing Field Trust minutes were received.

2022-36-FC: Finance January/February. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept.

A copy of the January and February monthly schedules with voucher numbers for each invoice received and the date they had cleared the bank were presented, alongside bank



reconciliations up to the end of January 2022. Approved. Council approved the payments of £610.89 from January since the last meeting and £6640.18 from February to be made.

2022-37-FC: ERY Cllr Bayram: to receive a verbal report.

Councillor Bayram did not attend.

2022-38-FC: Correspondence.

Councillor Howard reported to Council the potential opportunity for a 'Community Fridge' which will be housed in the Shire Hall. Howden Ashes Trust had asked for input into a new Howden Sign – this will be added onto the next agenda for resolution.

2022-39-FC: Items for next agenda.

Howden Community Fridge, Howden Sign, Co-Option, Christmas Lights payments, Howden Events Officer report.

2022-40-FC: Date of Next Meeting Tuesday March 15th 2022.

The meeting closed at 8.38pm.