

HOWDEN TOWN COUNCIL

Minutes of the Meeting of the Personnel and Grievance Committee held on Tuesday 15 March 2016 at 6 pm in the Council meeting room, 17 Bridgegate, Howden

Present: Councillors R Blee, R Drury, A Shone

Apologies: Councillors C Burton, D Patrick

Clerk: Allison Milner

Min 31 Declaration of interest

31.1 No interests were declared.

31.2 No dispensations were requested/granted.

Min 32 Minutes of the previous meeting

The minutes of the meeting held on 15 August 2015 were approved as a true record.

Min 33 Staff Reviews

33.1 Cllr Shone to conduct the staff review of the Clerk. Subject to satisfactory performance, the Clerk would be entitled to a point pay rise which would take her to the top of the rate for band LC1. It was agreed that the Clerk be eligible to progress onto LC2 in the future.

33.2 The Clerk is to conduct staff reviews on all other staff members.

Min 34 Date of next meeting

Date of next meeting TBD

The meeting closed at 6:35 pm