



Howden Town Council

26 June 2020

Personnel and Grievance Committee to be held on Thursday 2 July 2020 at 7.15pm via Zoom video conference call to transact the business specified below.

Regards

Hugh Roberts

Acting Clerk Howden Town Council

AGENDA

1. Apologies for absence: to receive and accept.
2. Declaration of interest –
 - 2.1 Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - 2.2 For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
3. Election of Chair
4. Election of Vice Chair
5. Minutes of the meeting held 26 May 2020: to approve
6. Resolution to exclude press and public due to the confidential nature of the agenda
7. Vacancy: Town Clerk & RFO –
 - 7.1 To review the interviews; agree to offer the job to the successful candidate; and agree a salary package in order that an offer letter can be sent out to the successful candidate
 - 7.2 That Cllr Patrick be authorised to sign the offer letter on behalf of the Council
8. Resolution to re-allow the press and public.
9. Date and time of next meeting to be confirmed.

Topic: Zoom Meeting

Time: Jul 2, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87414938381?pwd=eVNXYUpZR0FIMGM5VFR6OGhWeHBKQT09>

Meeting ID: 874 1493 8381

Password: 265583