



## Howden Town Council

8 July 2020

The next meeting of the Amenities Committee which will be held on Tuesday 14 July 2020 at 7:15pm via ZOOM conference call (details at the end of the agenda) to transact the business specified below.

Hugh Roberts

Acting Clerk

### AGENDA

1. Apologies for absence – to accept.
2. Declaration of interest –
  - 2.1. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
  - 2.2. For the Council to note any dispensations presented to the Acting Clerk prior to the Meeting and their resolution.
3. Election of Chair
4. Election of Vice Chair
5. Minutes of the meeting of 11 February 2020 – to approve as a true record.
6. To accept site safety inspection reports and procedure as required by 4.14 of the Internal Audit Action Plan 2018/19
7. Christmas Late Night Opening; to consider cancelling this year's event due to Coronavirus restrictions
8. Derwent Park – to receive a verbal report from the Acting Clerk and to agree short- and long-term actions.
9. Howden Marsh LNR – to receive verbal report from the Acting Clerk and agree any short term and annual actions
10. Project Loo – To agree expenditure of £500 for the architect to draw up a room data specification and £500 for a structural engineer to design the footings and supports for the hoist to assist the Council to request 3 tenders. To consider funding the construction of the building from funds available to the Council.
11. Health and Safety – to review H&S documents and agree a plan for the drawing up of required procedures and documents in line with RAM Committee, Internal Audit Action Plan and comments from our Insurance Brokers
12. Date of next meeting: 8 August 2020.

HTC - Amenities

Join Zoom Meeting

<https://us02web.zoom.us/j/87981979588?pwd=SjNscExKelZXL3ZraHBiUXpCRzRDZz09>

Meeting ID: 879 8197 9588

Password: 285924