Howden Town Council

March 2nd 2021

Dear Councillors.

You are hereby summoned to attend the next meeting of the Resources and Asset Management Committee to be held on Tuesday March 9th 2021 at 7.15pm via Zoom video call, to transact the business specified below.

Yours faithfully

*Sarah Hardcastle*

Clerk and Responsible Finance Officer

**AGENDA**

**2021-09-RAM:** Apologies for absence – to receive and accept.

**2021-10-RAM:** Declaration of Interest –

2021-10.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2021-10.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

**2021-11-RAM:** Minutes of the meeting held Tuesday January 12th 2021 – to agree and approve as a true record. (Attached)

**2021-12-RAM:** Policy and Procedure Review. To review, accept and make recommendations to Council on the following policies: Office Lone Working Policy, Media Policy, Social Media Policy. (Attached)

**2021-13-RAM:** Annual Budget. To review the budget at 11/12 of the year and make any recommendations. (Attached)

**2021-14-RAM:** Audit Visit. To receive an update from the Clerk and make any recommendations. (Attached)

**2021-15-RAM:** Correspondence.

**2021-16-RAM:** Date of Next Meeting: Tuesday May 4th 2021 at 7.15pm.

Join Zoom Meeting  
<https://us02web.zoom.us/j/6136986392?pwd=QnMvUndLWDUwRlgrc3hTZFkrRjNFQT09&from=addon>  
Meeting ID: 613 698 6392  
Passcode: 999 One tap mobile  
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+442030512874,,6136986392#,,,,\*999# United Kingdom