



Howden Town Council

August 19th 2020

The next meeting of the Resources and Asset Management Committee is to be held at 7:15pm on Tuesday August 25th 2020 via ZOOM video call, to transact the business specified below.

Yours faithfully

Sarah Hardcastle

Clerk

AGENDA

1. Apologies for absence – to receive and accept.
2. Declaration of interest –
 - 2.1 Declaration of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - 2.2 For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution
3. Election of Chair
4. Election of Vice Chair
5. Minutes of the meeting of June 9th 2020 – to agree as a true record and approve.
6. Policy and Procedure Schedule. To review, accept and make recommendations to Council on the following policies: Sickness and Absence; Expenses; Grievance; Disciplinary; Equal Opportunities; Data Protection and CCTV
7. Annual budget. To review the budget and make any recommendations
8. Financial Risk Assessment. To agree the Financial Risk Assessment policy and review the register and make any recommendations to the council.
9. Asset Register. To receive an update from the Clerk.
10. Date and time of next meeting: October 13th 2020 7.15 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/86283482613?pwd=dFRhbK9Xb3JiTWxjZzlxbk9kU2RJUT09>

Meeting ID: 862 8348 2613

Passcode: 011585