



Howden Town Council

3 June 2020

Next meeting of the Resources and Asset Management Committee to be held at 7:15pm on Tuesday 9 June 2020 via ZOOM video call, to transact the business specified below.

Yours faithfully

Hugh Roberts

Acting Clerk

AGENDA

1. Apologies for absence: to receive and accept
2. Declaration of interest
 - 2.1. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - 2.2 For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
3. Minutes of the meeting of 12 May 2020 – to agree as a true record and approve.
4. Internal Audit Report for the year ended 31 March 2019 – Action Plan. To accept the plan
5. Policy and Procedure Schedule. To review the list of policies and procedures required and agree a review program.
6. Asset Register Policy – To accept the policy.
7. Annual budget. To review the budget and make any recommendations
8. Financial Risk Assessment. To agree the format and implement assessment
9. Un-banked cheques, to receive an update from the Acting Clerk and make any recommendations.
10. AGAR 2018/19 to receive an update from the Acting Clerk
11. Internal Audit and AGAR 2019/20 to receive an update from the Acting Clerk and make any recommendations
12. Date and time of next meeting: 11 August 2020 7.15 pm

Topic: HTC RAM Committee meeting
Time: Jun 9, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86944659891?pwd=Z2ZlSVlpZWd1N01LTFYrSjBkSFVOZz09>

Meeting ID: 869 4465 9891
Password: 066449