



Howden Town Council

19th November, 2020

Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee on Wednesday November 25th 2020 at 7.15pm via zoom video conference call to transact the business specified below.

Shirley Marquis

Shirley Marquis
Clerk to the Committee

AGENDA

1. Apologies for absence- to receive and accept.
2. Declaration of interest-
 - 2.1 Declarations of interests, in respect of Agenda items to be made and recorded in the minutes even if an interest has been declared in the register
 - 2.2 For the Committee to note any dispensations presented to the Clerk prior to the meeting and their resolution.
3. Minutes of the last meeting held on 13th November 2019 to approve.
4. Matters arising from the minutes within the agenda.
5. Election of Chairman and Vice Chairman
6. Financial Matters
 - 6.1. To approve accounts prepared by the Howden Town Council Clerk
 - 6.2 Maintenance contract-to review the current status and scope following the auditor's recommendation of determining value for money and make any recommendations.
 - 6.3 2021/2022 budget requirements for the cemetery to discuss and agree.
 - 6.4 Cemetery Fees – To review and discuss.
- 7 Report from the Clerk on interments, remaining ashes plots and new burial plots.
8. Designs and inscriptions-to note those approved by the Clerk under delegated authority.
9. Date and time of next meeting-to arrange.

Join Zoom Meeting

<https://us02web.zoom.us/j/81863644253?pwd=T3Q5dERONFFRaFN0NHpMcnlETG-Zwdz09&from=addon>

Meeting ID: 818 6364 4253

Passcode: 537425 One tap mobile

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