



Howden Town Council

6 May 2020

The next meeting of the Resources and Asset Management Committee is to be held at 7:15pm on Tuesday 12 May 2020 via ZOOM video call, to transact the business specified below.

Yours faithfully

Hugh Roberts

Acting Clerk

AGENDA

1. Apologies for absence: to receive and accept
2. Declaration of interest
 - 2.1. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - 2.2 For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
3. Minutes of the meeting of 14 January 2020 – to agree as a true record and approve.
4. Under The Local Audit and Accountability Act 2014 Howden Town Council has to prepare Accounting Statements for the year ended 31 March 2018 and 2019 in the form required by proper practices (the AGAR); to approve and publish the AGAR including the Accounting Statements; to provide for the exercise of public rights of inspection; and to publish the AGAR, including the external auditor's signed report
 - 4.1 Financial year 2018/19:
 - 4.1.1 to receive a report from the Acting Clerk as to why the Council received a statutory Public Interest Report, under Schedule 7 of the Local Audit and Accountability Act 2014 in December 2019, and actions taken since then.
 - 4.1.2 to view and accept the Internal Audit Report for the Year Ending 31 March 2019, and make recommendations to Council
 - 4.1.3 to receive and accept the AGAR for 2018/19 and recommend to Council that the AGAR is approved, published and forwarded to the external auditor
 - 4.2. Financial year 2019/20: to receive a report from the Acting Clerk
5. To review and accept Standing Orders: recommend to Council for adoption
6. To review and accept Financial Regulations: recommend to Council for adoption
7. To accept that until the AGAR for 2019/20 has been completed and approved and the formal accounting system, Rialtas, can be used again the financial control will be: monthly bank reconciliation, schedule of invoices paid and detailed budget monitoring reports. Under the present coronavirus restrictions these will have to be approved at Council. This is to be reviewed at each meeting of the Council
8. To review the Risk Assessment and make recommendations to Council
9. To review the annual budget and make recommendations to Council
10. To review the Asset Register and accept

11. To review the annual insurance cover by accepting the Pre-Renewal Review and make recommendation to Council
12. To approve the schedule of payment of the annual grants

Date of next meeting: 9 June 2020

Zoom Meeting

<https://us02web.zoom.us/j/83757747639?pwd=d2pheG5HUUs5Uk9CNmpLWGw5bml6Zz09>

Meeting ID: 837 5774 7639

Password: 020271