



## Howden Town Council

16 July 2020

The next meeting of Howden Town Council which will be held on Tuesday 21 July 2020 at 7pm via ZOOM video conference call to transact the business specified below.

Regards

Hugh Roberts

Acting Clerk of the Council

### AGENDA

1. Apologies for absence: to receive and accept.
2. Declaration of interest –
  - 2.1 Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
  - 2.2 For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
3. Minutes of the Annual Meeting of the Town Council of 16 June 2020: to approve
4. Minutes of the Personnel and Grievance Committee held on the 2 July 2020: to receive; to introduce Sarah Hardcastle as the new Clerk and RFO.
5. To receive an update from the Acting Clerk on the Police investigation into the theft of public money by the former clerk.
6. Minutes of the Planning Committee meeting held on 7 July 2020: to receive
7. Minutes of the Amenities Committee held on the 14 July 2020: to receive and accept recommendations
8. Internal Audit 2019/20: to receive and note recommendations. See appendix 1
9. AGAR 2019/20: To note that an extension to the deadline of 31 July 2020 for submission has been requested to enable the Acting Clerk and the new Clerk to complete the AGAR and present to RAM committee and Council in August.
10. Office Security: To approve the expenditure of £745 plus VAT to install 2 CCTV cameras in the front entrance area and to have a CCTV monitor and Multiplexer/Digital Video Recorder on the Clerk's desk; To approve the cost of the repair to the front door (cost to be presented at the meeting)
11. Correspondence to consider and approve: Town and Country Planning Act 1990: S.247 Proposed Stopping up of Highway at Selby Road, Howden OS Grid Reference E: 474195 N: 428686. See appendix 2; The Local Electricity Bill. Follow the link for more details <https://powerforpeople.org.uk/the-local-electricity-bill/> and see the proposed draft Council Resolution attached as appendix 3.
12. To consider and make recommendations on the LCWIP attached as appendix 4.
13. To consider and make recommendations on the option of pedestrianising Market Place
14. To consider and make recommendations on the Reopening High Streets Safely Fund offered by East Riding of Yorkshire Council attached as appendix 5.
15. To review delegate powers and duties to the clerk in consultation with the chairs of committees in the case of an emergency under Local Government Act 1972, section 101
16. To review the appointment of Acting Clerk and Acting RFO under Local Government Act 1972, section 112(5).
17. Howden Helpers. To receive an update from Cllr Howard
18. ERY Cllr Bayram: to receive a verbal report
19. Correspondence: to receive
20. July Accounts: papers to include a copy of the monthly schedule which has been checked by the Acting RFO, a copy of the bank transactions since the last meeting and a copy of the accounts: to approve. See appendix 6
21. Items for next agenda
22. Date of next meeting: 18 August 2020

PLEASE NOTE: The meeting will adjourn temporarily at approximately 8:00 pm to allow members of the public present to raise comments or questions with the Council.

To Join the Zoom Meeting

<https://zoom.us/j/533371313>

Meeting ID: 533 371 313

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