



Howden Town Council

Dear Councillors

You are hereby summoned to attend the next meeting of the Resources and Asset Management Committee to be held on Tuesday March 14th, 2023, at 7.15pm at the Howden Town Council Offices, 17 Bridgegate, Howden to transact the business specified below.

Yours faithfully

Sarah Boggitt

Clerk and Responsible Finance Officer

(08-03-2023)

AGENDA

2023-11-RAM: Apologies for absence – to receive and accept.

2023-12-RAM: Declaration of Interest –

2023-12.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2023-12.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2023-13-RAM: Minutes of the meeting held Tuesday January 4th 2023 – to agree and approve as a true record. (Attached)

2023-14-RAM: Annual Budget. To review the budget at 11/12 of the year and make any recommendations. (Attached)

2023-15-RAM: Ear Marked Reserves. To agree figures in EMR and receive bank statement and reconciliation from NS&I. (Attached)

2023-16-RAM: Savings Account. To agree Council savings account and update conditions to spend.

2023-17-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Office Lone-Working Policy, Social Media Policy, Media Policy and updated Standing Orders. (Attached)

2023-18-RAM: Office Leases. To agree leases for office rental and recommend to Council. (Attached)

2023-19-RAM: Finance Risk Assessment. To review the Financial Risk Assessment and make any recommendations. (Attached)

2023-20-RAM: Asset Register. To review and accept. (Attached)

2023-21-RAM: Correspondence.

2023-22-RAM: Items for Next Agenda.

2023-23-RAM: Date of Next Meeting: TBC.

