Howden Town Council

Dear Councillor, you are hereby summoned to attend the next meeting of the Resources and Asset Management Committee which will be held at the Town Council Offices, Bridgegate, Howden on Tuesday November 10th 2026 at 7.15pm to transact the business specified below.

Yours faithfully

Sarah Boggitt

Chief Officer and Responsible Finance Officer

(03-11-2026)

AGENDA

2026-36-RAM: Apologies for absence – to receive and accept.

2026-37-RAM: Declaration of Interest –

> **2025-37.1-RAM** Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
>
> **2025-37.2-RAM** For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2026-38-RAM: Minutes of the meeting held Tuesday September 8th 2026 – to agree and approve as a true record. (Attached)

2026-39-RAM: Annual Budget. To review the budget to the end of October (7/12 of the year – 58.33percent). (Attached)

2026-40-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations before being agreed at Full Council. (Attached)

2025-41-RAM: Action Plan. To review, make changes and accept the Howden Town Council Action Plan. (Attached)

2026-42-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: Code of Conduct (No Changes), Complaints Policy (No Changes), Dignity at Work (No Changes), HTC Business Continuity Plan (New – Please note there are some areas which need agreeing on first rather than just recommending to Council), Privacy Notice (No Changes), Sexual and General Harassment Policy (No Changes). (Attached)

2026-43-RAM: Room Hire Scale of Charges. To review meeting room hire charges for 2027, note bookings already made for 2027 and make any recommendations to Council. (Attached)

2026-44-RAM: Interim Internal Audit and Action Plan. To accept the interim internal audit report and action plan and make any recommendations to Council. (Attached)

2026-45-RAM: Asset Register. To review and accept. (Attached)

2026-46-RAM: Correspondence.

2026-47-RAM: Items for Next Agenda. (Will include budget setting and precept recommendations)

2026-48-RAM: Date of Next Meeting: Tuesday January 12th 2027 at 7.15pm.